



# CROQUET AUSTRALIA SELECTION POLICY 2012

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## **1. Objectives of the ACA Selection Policy**

- 1.1 To identify and select players for Australian representation.
- 1.2 To provide opportunities to continually improve the standard of Australian croquet amongst the elite and developing players in Australia.
- 1.3 To achieve the best possible results in international events.

## **2. Croquet Australia By-Laws**

- 2.1 Croquet Australia's By-Law 27.5 provides for the establishment of Selection Committees and the approval of the Selection Policy to be used by those Committees. This document is the Selection Policy approved by the Executive of Croquet Australia.

## **3. Player Input to Selection Policy**

- 3.1 Croquet Australia's Executive and the Selectors wish to ensure that players are aware of the specific issues that the Selectors will look for in the application of this policy. Players are free to provide input to the policy.
- 3.2 The Chair of Selectors will regularly discuss the policy with players. Any changes proposed from these discussions will be considered by the Selection Committee and forwarded to the Executive for decision.
- 3.3 Players may also submit proposals to amend the policy direct to Croquet Australia.

## **4. Mandatory Requirements**

- 4.1 For a player to be eligible for selection to represent Australia in international events and to participate in national team, training and development squads the player shall meet the requirements in this section.

### **4.2 Residential Requirements**

- 4.2.1 Residential requirements for players to be selected for an international event are determined by World Croquet Federation rule 303, and are as follows:
  - 4.2.1.1 The player was born within the jurisdiction of Australia, or
  - 4.2.1.2 either of the player's natural or adoptive parents was born within the jurisdiction of Australia, or
  - 4.2.1.3 the player is a citizen of Australia, is entitled to hold a passport issued by Australia and has lived in Australia for 36 consecutive months prior to competition; or
  - 4.2.1.4 the player has been a permanent resident of Australia for a period of 12 consecutive months immediately prior to the competition.
- 4.2.2 In respect of 4.2.1.3 and 4.2.1.4 above,
  - 4.2.2.1 residence solely for the purpose of education at a school, college or university will not be included, and
  - 4.2.2.2 absences not exceeding 3 months relating to holidays, representative croquet tours or business will not be taken into account.
- 4.2.3 For the purposes of an international team, a player who has represented a country in a croquet event may not represent another country for which the player is qualified unless a period of 13 consecutive months has elapsed since the last appearance for the former country.
- 4.2.4 The Selectors may invite players who do not meet the residential requirements outlined in 4.2 to participate in national training and development squads.
- 4.2.5 If some events have specific residential requirements, such as the MacRobertson Shield, these requirements shall take precedence over any specific requirements outlined in this section.

### **4.3 Other Mandatory Requirements**

Players selected to represent Australia in an international event shall:

- 4.3.1 be affiliated to an association that is a member of Croquet Australia;
- 4.3.2 be the best players available for selection without consideration of costs involved, provided that for certain events as specified, the selectors may choose players considered to have good potential to promote the success of the particular event or as part of the development of the players;
- 4.3.3 where possible, be assisted by Croquet Australia if they would otherwise be unable to play due to the costs involved;
- 4.3.4 be in good standing with Croquet Australia and not be under suspension by Croquet Australia for a breach of the Player Code of Conduct, the Anti-Doping policy, the Member Protection policy, or any other ACA disciplinary provision.

## **5. Events for Selection, and Scholarships**

### **5.1 Events for which the Selection Policy applies**

- 5.1.1 The Selectors shall select players for Association Croquet and Golf Croquet for:
  - a) National Development Squads.
  - b) National Squads, if any such squads are deemed necessary to be selected.
  - c) National Teams with player numbers and reserves for the MacRobertson Shield, Trans-Tasman Tests, Golf Croquet World Teams Competition and other team events.
  - d) World Championship Tournaments and other individual events
  - e) Any other purpose determined by the Executive Committee.
- 5.1.2 The Selection Committee may add players to a National Squad or National Team at any stage, subject to those players satisfying the relevant selection criteria.

### **5.2 Player Scholarships**

- 5.2.1 Depending on the availability of funds, the Executive may from time to time award scholarships to selected players to play in major tournaments both in Australia and/or other countries.
- 5.2.2 The basis for selection and the number to be selected shall be determined by the Executive each year.
- 5.2.3 The Selection Committees shall recommend players in order of merit to the Executive for consideration of scholarships.
- 5.2.4 The aim of the scholarship shall be to extend the individual's playing experience with a view to future international representation.
- 5.2.5 Junior Scholarships may be awarded to players under 25 years of age and these may provide for the full cost of tournament entry fees, economy return airfares and a contribution towards accommodation expenses.
- 5.2.6 Senior Scholarships may provide for tournament entry fees and up to 70% of economy return airfare costs.

## **6. Process of Selection**

### **6.1 Mandatory elements**

- 6.1.1 Mandatory player residential and other requirements for selection outlined in Section 4 cannot be waived by the Selectors. Players not meeting any of these criteria cannot be selected to represent Australia.
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6.1.2 Any player who accepts an invitation issued by Croquet Australia for an international event and fails to play in that event without good reason shall not be considered for selection in any international event for at least the next 12 months. If a player is unable to play in an event that the player has been selected for, both the Selectors and the individual player involved should resolve this immediately. If the Selectors, after considering the facts, do not believe that good reason has been shown, the player is not eligible to be selected to represent Australia for the period determined by the Selectors. The player may appeal this decision under the appeals process detailed in Section 9 below.

## **6.2 *Playing Performance***

6.2.1 Selection of players to represent Australia will be based on playing performance during International and National events. State and other events, with good representation of players who compete at Interstate level, may also be used by the Selectors. The Selectors may specify other events that may also be included in the assessment of individual player performances. Players need to be conscious of the timeframes specified in 6.2.3 to ensure that they participate in events that will be considered by the Selectors.

6.2.2 Selectors may publicly specify that players' performances in a set of specific events shall be a contributing factor in the process of selection.

6.2.3 The Selectors will normally only consider events that have been conducted in the last 24 months, unless the Selectors otherwise specify.

6.2.4 Players' performances will be assessed on match results against other players both in singles and doubles games. Selectors may take into account the latest national and international rankings in the selection process.

6.2.5 The following criteria (applying to both Association and Golf Croquet unless otherwise specified) will also be used to assess player performance:

- a) success rate of triple peeling, including delayed triple peeling (Association Croquet only),
- b) a high level of roqueting ability,
- c) a low percentage of unforced errors in match play,
- d) tactical knowledge,
- e) tactical knowledge in advanced play and pegged out games (Association Croquet only),
- f) successful doubles play,
- g) a good knowledge of the Laws/Rules,
- h) performance under pressure,

6.2.6 A Player's Refereeing qualifications may be considered as part of the overall player's performance.

## **6.3 *Other Player Issues***

6.3.1 The Selectors will evaluate players against the following criteria:

- a) attitude to officials, tournament managers, referees, team managers, High Performance Manager, team coaches and other players,
- b) compatibility with, and support of, other squad/team members,
- c) willingness to assist the High Performance Manager and/or team coach in developing a good working relationship with the team members,
- d) potential to be a good ambassador for the sport, Croquet Australia and the country,
- e) adherence to National Squad training protocols as specified in writing by the High Performance Manager or squad/team coach (including mental skills, tactical skills, physical skills, nutrition guidelines and appropriate fitness levels),
- f) physical fitness covering strength, flexibility and endurance as assessed by the High Performance Manager or squad/team coach,

## **6.4 *Counselling Process***

6.4.1 Players should be made aware of any issues, including any history of behavioural problems at previous events, which may affect their chances of selection to represent Australia.

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- 6.4.2 To ensure players are aware of these issues and to provide the opportunity for players to discuss them with Selectors; the Chairperson of the Selection Committee, or the Chairperson's delegate, will be responsible for liaising with players in any National squad and other players in contention for selection.
- 6.4.3 Issues discussed with players shall be documented. Players will be provided with a copy of this document. Preferably this will be an agreed record of discussion between the Chairperson of Selectors, or the Chairperson's delegate, and the player concerned. If any dispute arises concerning this record of discussion the Chairperson of the Selection Committee shall attempt to resolve this. If the issue is not resolved in one month the record of discussion prepared by the Chairperson, or the Chairperson's delegate, will become the record for purposes of the Selection Committee.

### **6.5 *Extenuating circumstances***

- 6.5.1 In considering the performance of players at events, trials, training camps or other attendances required under this policy, the Selection Committee may give weight to extenuating factors.
- 6.5.2 Players unable to compete at events, trials, training camps or other attendances required under this policy shall advise the High Performance Manager or national team coach, and the Chair of Selectors in writing of this fact and the reasons thereof before the commencement of the events, trials, training camps or other attendance required under this policy.
- 6.5.3 In the case of illness or injury, players may be required to undergo a medical examination by a doctor or doctors nominated by Croquet Australia.
- 6.5.4 In the case of bereavement, equipment failure, travel delays or other extenuating circumstance, a decision will be made by the Selection Committee on an individual basis.

### **6.6 *Replacement of a Selected Injured Player***

- 6.6.1 If a player is injured the Selectors may determine a standard of fitness to be met by that player. If the player is unable to meet that standard the Selection Committee in consultation with the High Performance Manager or national team coach may select a replacement player.
- 6.6.2 A replacement player for an Australian Team on tour will be selected by the High Performance Manager or team coach after consultation with any members of the Selection Committee or the Executive of Croquet Australia that may be present or contactable.

### **6.7 *Removal of a Player from a Squad***

- 6.7.1 A player is ineligible for continued membership of the National Squad or National Team as the case may be if they:
- a) breach or fail to observe this policy;
  - b) by reason of illness or injury are unable to perform to the required standard in the opinion of the Selection Committee;
  - c) breach or fail to fulfil a requirement of the Anti-Doping policy of Croquet Australia;
  - d) breach or fail to observe the National Squad/Team agreement;
  - e) fail to adhere to the specified training program.

## **7. Selection Time Frames**

- 7.1 Croquet Australia shall ensure that players are informed of the timing of the selection of teams and/or squads. This timing shall depend upon the particular circumstances of the event. However in general terms, it is expected that teams would be selected at least 3 months prior to the event and squads between 6 and 12 months prior. Subject to funding, longer term development squads may also be established and be subject to ongoing review by the Selection Committee.
- 7.2 Selection timeframes for International individual events will be determined by the Selectors, taking into account the closing date of entries for the event and the desirability to provide sufficient time for selected players to prepare for the event.
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## **8. Requirements for Selection Consideration**

- 8.1 Players wishing to be considered for selection to represent Australia, whether in a team or individual capacity should be fully conversant with the following ACA documents:
- a) Member Protection Policy
  - b) Anti-doping policy
  - c) By-Laws covering the Selection Committee
  - d) Current Selection Policy
- 8.1.1 Croquet Australia's By-Laws, and Selection, Member Protection and Anti-Doping policies are available on the ACA's Web site at: <http://www.croquet-australia.com.au/>
- 8.1.2 If required, a player may seek a printed copy of the above documents from Croquet Australia or the Chair of Selectors
- 8.2 All players offered a position in a National Squad (development or team) or selected to represent Australia will be advised of the requirements in clause 8.1 and are required to sign the National Team/Squad/Individual player agreement including the Selection Acceptance Form and the Player Indemnity Form attached to that agreement and return the signed agreement to Croquet Australia by the date specified in the letter of offer sent to the player with the Player Agreement form..

## **9. Appeals**

- 9.1 Croquet Australia shall convene an Appeals Tribunal to hear or determine any appeal on:
- a) a player's non-selection in any National Development/Training or Team Squad, or
  - b) a player's non-selection to represent Australia in events conducted by the World Croquet Federation where Australia is represented at those events, or
  - c) removal of a player from any National Development/Training or Team Squad, or
  - d) withdrawal of Croquet Australia's endorsement for a player to represent Australia in an individual event, including where good reason has not been shown for not playing in an event as outlined in Paragraph 6.1.2.
- 9.2 The Chair of the Tribunal shall determine if an appeal will be heard by the Tribunal at a formal hearing or will be determined by the Tribunal without a formal hearing.
- 9.3 There is no right of appeal against any decision made by the Selection Committee in respect of:
- a) Process of Selection – Other Player Issues (see 6.3 above), provided that the Counselling process covered in 6.4 above has been followed, or,
  - b) Replacement players (see 6.6 above).
- 9.4 Any appeal by a player under this Section must be made to the Tribunal through Croquet Australia.
- 9.5 Any appeal must accord with the following procedure:
- a) The appellant must give written notice of their appeal to Croquet Australia within 5 days of the announcement of the team on Croquet Australia's website.
  - b) Within 7 days of the Selection Committee providing a summary of the reasons for non selection to the appellant, the appellant shall submit their grounds for the appeal in writing to Croquet Australia.
  - c) The appellant shall pay an amount of \$750 to Croquet Australia if a formal hearing will be held by the Tribunal, or \$250 if the Tribunal will determine the appeal without a formal hearing. The amount shall be paid to Croquet Australia within 7 days of the Chair of the Tribunal determining how the Appeal will be dealt with in terms of Section 9.2. The amount paid will be refunded in full if the Tribunal refers the appeal back to the Selection Committee.
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- 9.6 The Tribunal shall comprise the following persons appointed by the Executive of Croquet Australia:
- a) A barrister or solicitor who shall act as chairperson.
  - b) A person with a thorough knowledge of elite croquet and who preferably has had recent international competition croquet experience.
  - c) One other person of experience and skills suitable to the function of the Tribunal.
- 9.7 A person is not eligible to be appointed to the Tribunal if that person is a member of Croquet Australia's Executive or Selection Committee or by reason of their relationship with the appellant or any member of the Executive or Selection Committee that may be seen as rendering that person as other than impartial in the consideration of the appeal.
- 9.8 The Chairperson of the Tribunal shall convene a hearing or arrange for the Tribunal to determine the appeal as soon as possible after the submission of the grounds of appeal. The hearing or determination may be dealt with in such manner as the Chairperson decides, including the use of telephone, video conferencing, e-mail or such other medium as agreed by the Tribunal.
- 9.9 The Tribunal may dismiss an appeal or refer the issue back to the Selection Committee for reconsideration. If the matter is referred back to the Selection Committee, the Committee will consider the Tribunal's reasons for the referral when reconsidering their decision. The decision of the Selection Committee shall be final and no further appeal can be considered.
- 9.10 The Tribunal is not bound by the rules of evidence but must observe the principles of procedural fairness. The Tribunal may obtain information from any player likely to be disadvantaged by its decision.
- 9.11 No party to the appeal shall be legally represented except where the Tribunal believes that legal representation is warranted in the case of complex legal issues. However, written submissions may be made to the Tribunal by the legal representatives of the appellant or the Selection Committee.
- 9.12 Prior to the hearing, the Selection Committee shall provide to the Tribunal and the appellant a written statement of the reasons for the decision being appealed.
- 9.13 The Tribunal shall give its decision as soon as practicable after the hearing and shall provide Croquet Australia and the appellant with a statement of the reasons for its decision.
- 9.14 Failure to observe the time limits in 9.5 above will render any appeal a nullity, provided that a player may apply to the Tribunal to hear the appeal in question, for an extension of time in which to lodge the written grounds for appeal. Any extension of time shall only be granted in extenuating circumstances outside the control of the player concerned.

## **10. Amendments to this Policy**

- 10.1 This policy may be amended by the Executive Committee of Croquet Australia in accordance with By-Law 27.5.2, which provides that any amendment to the policy shall be effective 1 month from the date of publication of that amendment.
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## APPENDIX 1 –TEAM PLAYER AGREEMENT TEMPLATE

The Team Player Agreement Form and attachments included in this appendix will be used as the template for player agreements for each Australian Team, with appropriate minor amendments made for each event as needed.

NOTE: For Australian players selected as individual entrants to an international event, a separate Agreement Form is used – see Appendix 2.



### AUSTRALIAN CROQUET ASSOCIATION INC

#### TEAM PLAYER AGREEMENT

#### (NAME AND DATE OF EVENT)

##### THIS AGREEMENT IS MADE BETWEEN:

**AUSTRALIAN CROQUET ASSOCIATION INC** (ARBN 089 265 707)  
of PO Box 254, Dickson ACT 2602 (“The ACA”).

And (player name) \_\_\_\_\_

Of (address) \_\_\_\_\_

\_\_\_\_\_ (“The Player”)

##### BACKGROUND

The ACA selects Players to *(event/squad)*. *[If MacRob: From this Training Squad, the Australian Team will be selected to compete in the xxx MacRobertson Shield Test Series, in xxx in xxx]* (hereafter referred to as 'the Event').

A Player accepts a place in the Squad/Team on the understanding that he/she is available for selection to play for the Australian Team in the Event.

This Agreement records the respective duties and obligations of Squad/Team members (Players) and the ACA. It comes into effect immediately the Player accepts a position in the Squad/Team.

The purpose and scope of this Agreement is to cover the Player's preparation for and participation as a team member in the Event.

The ACA and the Player intend to be bound by the terms of this Agreement.

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**TEAM PLAYER AGREEMENT****THIS AGREEMENT PROVIDES AS FOLLOWS:****1 Relationship between ACA and Player**

There is no employer/employee relationship between the ACA and the Player but the Player undertakes to meet his/her obligations to the ACA as set out in clauses 4 and 5 below, for the consideration set out in clause 6 below.

**2 Term of the Agreement**

This Agreement comes into effect on the date of acceptance by the Player of a position in the Team (or a training squad if applicable.) It concludes upon the Player's return to Australia, having competed in the Event. For Players in a training squad who are not selected to play in the Event, the Agreement concludes when the team is announced.

**3 Player Eligibility****3.1 Affiliation**

The Player declares that he/she is a financial member of a State Association which is affiliated with the ACA at the date of this Agreement.

**3.2 Residence**

The Player declares that she/he is qualified to represent Australia by falling into one of the following categories according to World Croquet Federation rule 303 cited below:

**303. QUALIFICATION OF PLAYER TO REPRESENT A COUNTRY**

(303.1) A player is qualified to represent a country in a WCF Croquet event if:

(303.1.1) he was born in the country, or

(303.1.2) either of his natural or adoptive parents was born in the country, or

(303.1.3) he is a citizen of the country, is entitled to hold a passport issued by the country and has lived there for thirty-six consecutive months at some time, or

(303.1.4) he has been a permanent resident of the country for a period of twelve months immediately prior to the event.

(303.2) In Statutes 303.1.3 and 303.1.4 above:

(303.2.1) residence solely for the purpose of education at a school, technical college or university shall not be included, and

(303.2.2) if a player lives in two countries he must nominate one country as his home country. A player must live there for a minimum of four months per year.

(303.3) A player who has represented a country in an International croquet event controlled by the WCF may not represent another country for which he is qualified unless a period of 13 consecutive months has elapsed since his last appearance for his former country.

**3.3 Exclusivity**

The Player acknowledges that if he or she has represented a country other than Australia in a croquet event held within 13 months preceding the commencement date of the Event, then he/she becomes ineligible to represent Australia at the Event.

**4 Player Commitments****4.1 Performance**

The Player undertakes to

- prepare himself/herself both mentally and physically for competitive performance at international level;
  - work with the High Performance Manager and Team Captain to maintain, develop and enhance his/her competitive skills during the term of this Agreement;
  - play the game of croquet to the best of his/her skill and ability.
  - play in matches for which s/he is selected;
  - abide by all reasonable decisions of the High Performance Manager and Team Captain in relation to the training, practice and playing of the game of croquet prior to and during the Event.
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## 4.2 Behaviour

- 4.2.1 The Player will conduct himself or herself in accordance with the *Code of Conduct* of the current ACA Member Protection Policy, and additionally shall abide by the requirements in clauses 4.2.2 and 4.2.3 below.
- 4.2.2 The Player will play the game of croquet at all times in a sportsmanlike manner and in the spirit of fair play and will at all times and for the duration of this agreement conduct himself/herself in a manner befitting a representative of Australia so as not to bring the ACA or the game of croquet into disrepute (including making negative comments in relation to other squad/team members, the High Performance Manager, the Team Captain, the Team Manager, the ACA or the Selectors).
- 4.2.3 The Player will refrain from acts of misconduct including but not limited to: accepting or failing to report a bribe; not playing on merits; betting or gambling on the outcome of a game in which the Player is participating; drug offences (taking or supplying the same); drunkenness; offensive language; rowdy behaviour, or other conduct prejudicial to the ACA or the sport of croquet in general.

## 4.3 Rules

The Player will comply with all By-laws, Rules and Regulations of the World Croquet Federation (WCF) relating to the game of croquet during the Event including any special regulations applying specifically to the Event.

## 4.4 Team Building and Team Activities

- 4.4.1 The Player will obey all reasonable directions and decisions of the High Performance Manager and Team Captain arising under this Agreement in relation to the training, practice and playing of the game of croquet prior to and during the Event.
- 4.4.2 The Player will actively support and encourage his/her Team members; and will assist the High Performance Manager and Team Captain in developing a working relationship in the team so as to promote a responsible attitude, commitment, trust, competence, respect, safety, honesty, professionalism, equity and sportsmanship among team members.
- 4.4.3 The Player will without reservation actively participate in meetings, practice sessions and social occasions arranged for the squad/Team; and actively contribute to the necessary tasks connected with the living arrangements of the Team during the Event.
- 4.4.4 Players will be responsible for ensuring that their partners and other family members respect the need for team/player isolation during games and on the occasions described in the paragraph above.

## 5 General Provisions

### 5.1 Footwear, hat etc

The Player is responsible for acquiring his/her appropriate footwear, track suit, hat and suitable protection from the weather including wet weather gear and sun-screen.

### 5.2 Dress Code

- 5.2.1 Players will wear the Polo Shirts supplied by Croquet Australia with white pants, skirts or shorts, or team tracksuit, whilst playing in the Event.
- 5.2.2 Players will wear formal attire to official functions. Men must wear shirts, ACA ties and Australian Blazer with black trousers and dress shoes, women will observe a similar standard of dress.

### 5.3 Accommodation

The ACA will arrange shared team accommodation to a three star standard. [Players may choose to accommodate themselves separately with family. If this occurs, players will receive a financial contribution equivalent to the value of the per person shared accommodation subsidy.] **OR** [Family members will not be accommodated with team members]

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#### **5.4 Travel**

For convenience, team transport within the destination country may be pre-arranged. [A Player may choose to travel separately, in which case s/he will be responsible for any additional associated costs.] OR [Players may not travel independently within the destination country and shall use the team transport provided.]

#### **5.5 Equipment**

The Player will provide his/her own mallet and a mallet cover suitable for transportation of the mallet.

### **6 ACA Obligations**

If the player is selected to play in the Event, the ACA will endeavour to provide the player with the considerations listed in Attachment C to this agreement ("Funding Provided by ACA to Australian Representative Teams")

### **7 Suspension**

If the Player breaches any of the obligations outlined in clause 4 above, the ACA may, at its absolute discretion, suspend the Player from the squad and/or team.

### **8 Indemnity**

The Player indemnifies the ACA from any costs or claims made against the ACA arising out of any or all of the Player's actions or failings in this Agreement or otherwise in the terms set out in Attachment A of this Agreement.

### **9 Insurance**

- 9.1 The Player shall notify the ACA of any individual health matters by completing Attachment B of this Agreement.
- 9.2 All team members are covered by the ACA's travel insurance for this Event. This includes overseas medical expenses, medical evacuation, loss of luggage, and other cover as set out in the policy schedule which is available from the ACA. Spouses are also covered provided they have the same travel itinerary.

### **10 Authority of ACA**

The ACA warrants that it has the authority to select the Player to represent Australia in the Tournament and to appoint the Team Manager. The Player accepts the ACA's authority to appoint a Team Manager.

### **11 Disputes**

In the event of any dispute arising out of this Agreement and its implementation, the ACA and the Player agree to be bound by the procedures set out in the ACA bylaws, and the ACA Selection Policy.

### **12 Termination**

If for any reason outside the control of the ACA the Event is cancelled, deferred or postponed, the ACA may terminate this Agreement upon 14 days notice in writing to the Player.

If for any reason the Player decides to cease competitive play in croquet, she/he may terminate this Agreement upon 14 days notice in writing to the ACA.

### **13 Jurisdiction**

The ACA and the Player agree that the laws governing this Agreement are those in force in the Australian Capital Territory.

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**TEAM PLAYER AGREEMENT ATTACHMENT "A" - SELECTION ACCEPTANCE FORM****Player's Contact Details – PLEASE PRINT CLEARLY IN CAPITALS**

Full name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_  
Postcode: \_\_\_\_\_

Telephones: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Registered Player with which State Association?: \_\_\_\_\_

Polo shirt size (see sizing chart provided separately): \_\_\_\_\_

**DECLARATION AND ACCEPTANCE OF SELECTION**I accept my selection as a member of the **(SQUAD OR TEAM DETAILS)** and agree that:

1. I am aware that the ACA Selection Policy, ACA Member Protection Policy, and Anti-Doping Policies are available to me via the ACA website, and I have read and understand the Player Agreement document supplied with this acceptance form..
2. To abide by the terms and conditions of the documents referred to in the preceding paragraph.
3. That in the case of any appeal, I will follow the ACA appeals procedure and will not pursue any action in the Civil Courts in relation to selection.
4. That I am a registered player with an affiliated state croquet association as declared above, and that I meet and will continue to meet the requirements to represent Australia outlined in the Residency clause of the Player Agreement.

**Player's signature:** \_\_\_\_\_**Date:** \_\_\_\_\_

SIGNED for and on behalf of the ACA

By: \_\_\_\_\_

Date: \_\_\_\_\_

**TEAM PLAYER AGREEMENT ATTACHMENT "B" - INDEMNITY FORM****1. LIABILITY**

Having been selected for the (SQUAD/TEAM details), and acknowledging that the ACA's travel insurance policy provides medical expenses cover for myself and any accompanying spouse or children, I exonerate Croquet Australia from liability in respect of death, injury, or sickness and from liabilities for expenses of any kind incurred by me during the said Event. I authorise the Team Manager to obtain any medical assistance for me when deemed necessary.

**2. MEDICAL INFORMATION**

INSERT ANY RELEVANT INFORMATION BELOW

|   |  |
|---|--|
| 1. Hearing                                      |  |
| 2. Respiratory                                  |  |
| 3. Allergies                                    |  |
| 4. Travel sickness                              |  |
| 5. Blood pressure                               |  |
| 6. Medication required – see Anti-Doping Policy |  |
| 7. Drug reactions                               |  |
| 8. Medi-alert bracelet                          |  |
| 9. Any other information                        |  |
| 10. Emergency contact or next of kin            |  |
| <i>Name:</i>                                    |  |
| <i>Address:</i>                                 |  |
| <i>Contact number(s):</i>                       |  |

**3. FOR PLAYERS UNDER 18 YEARS OF AGE**

As a parent/guardian of (*player's name*) \_\_\_\_\_, I hereby give my consent for him/her to participate in the said Event.

The player will be chaperoned by \_\_\_\_\_ who will take responsibility for all matters pertaining to the under-age player.

Signature of player's parent/guardian: \_\_\_\_\_

## TEAM PLAYER AGREEMENT ATTACHMENT "C" - SUPPORT BY ACA

It is not possible to provide a definitive list of what will be supplied/paid for by Croquet Australia as this is likely to change over time depending upon the level of sponsorship and funding support available.

This attachment refers to members of Australian Teams only, and not to players selected to represent Australia in individual World Championships.

Subject to the availability of funds, it is expected that Croquet Australia will provide the following for Team Members:

- 1.1 assistance to meet travelling costs between the player's town of residence in Australia and the nearest capital city, if the player lives outside the capital city;
- 1.2 (specify dollar amount or percentage of the economy air fare) towards the cost of travel from the capital city of the player's home state to the departure point from Australia and to the country of destination and return; (payable when you provide a copy of your travel payment receipt to the treasurer);
- 1.3 Any travel/departure tax payable in Australia, the destination country or an intermediate country where a stop-over is required;
- 1.4 travel between venues within the country of destination
- 1.5 accommodation in the country of destination on a shared basis, this would usually be a separate bedroom for each player in an apartment and sharing facilities;
- 1.6 transport between the accommodation and the venue in the country of destination;
- 1.7 three (3) "Croquet Australia" embroidered polo shirts;
- 1.8 uniform hatbands and/or caps;
- 1.9 uniform tie for men; uniform scarf for women;
- 1.10 any official mementos to be given to the opposing players eg key rings, badges etc.
- 1.11 embroidery of a blazer pocket and/or embroidery of a tracksuit if required;
- 1.12 "gold" lapel bar with the name of the event

*Players need to provide the following at their own expense:*

- 2.1 Uniform for official functions (Australian blazer, white shirt, black trousers or dress, dress shoes.
- 2.2 Australian tracksuit;
- 2.3 mallet and appropriate cover for travel;
- 2.4 suitable sports attire for field of play, including appropriate flat-soled footwear and hat
- 2.5 suitable protection from the weather e.g. wet weather gear and sunscreen.
- 2.6 general living expenses on tour e.g. meals, sightseeing etc;

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## APPENDIX 2 –INDIVIDUAL PLAYER AGREEMENT TEMPLATE

This Individual Player Agreement Form and attachments included in this appendix will be used as the template for player agreements for individuals taking part in international events, with appropriate minor amendments made for each event as needed.

NOTE: For Australian players selected as part of an Australian team to an international event, a separate Agreement Form is used – see Appendix 1.



### AUSTRALIAN CROQUET ASSOCIATION INC

#### INDIVIDUAL PLAYER AGREEMENT

**(NAME AND DATE OF EVENT)**

**THIS AGREEMENT IS MADE BETWEEN:**

**AUSTRALIAN CROQUET ASSOCIATION INC** (ARBN 089 265 707)  
of PO Box 254, Dickson ACT 2602 (“The ACA”).

And (player name) \_\_\_\_\_

Of (address) \_\_\_\_\_

\_\_\_\_\_ (“The Player”)

#### BACKGROUND

Players gain places in International Events by selection by the ACA, by being granted a wild card by the World Croquet Federation or by competing in a Qualifying Event. Those who gain places are eligible to receive an ACA subsidy providing they agree to the conditions in this agreement.

A Player accepts a place in the event on the understanding that he/she is available to play in the Event.

This Agreement records the respective duties and obligations of the Player and the ACA. It comes into effect when the Player accepts a position in the event and wishes to accept the ACA subsidy.

The purpose and scope of this Agreement is to cover the Player’s preparation for and participation in the Event.

The ACA and the Player intend to be bound by the terms of this Agreement.

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## INDIVIDUAL PLAYER AGREEMENT

### THIS AGREEMENT PROVIDES AS FOLLOWS:

#### 1 Relationship between ACA and Player

There is no employer/employee relationship between the ACA and the Player but the Player undertakes to meet his/her obligations to the ACA as set out in clauses 4 and 5 below, for the consideration set out in clause 6 below.

#### 2 Term of the Agreement

This Agreement comes into effect on the date of acceptance by the Player of a position in the Event. It concludes upon the Player's return to Australia, having competed in the Event..

#### 3 Player Eligibility

##### 3.1 Affiliation

The Player declares that he/she is a financial member of a State Association which is affiliated with the ACA at the date of this Agreement.

##### 3.2 Residence

The Player declares that she/he is qualified to represent Australia by falling into one of the following categories according to World Croquet Federation rule 303 cited below:

##### 303. QUALIFICATION OF PLAYER TO REPRESENT A COUNTRY

(303.1) A player is qualified to represent a country in a WCF Croquet event if:

(303.1.1) he was born in the country, or

(303.1.2) either of his natural or adoptive parents was born in the country, or

(303.1.3) he is a citizen of the country, is entitled to hold a passport issued by the country and has lived there for thirty-six consecutive months at some time, or

(303.1.4) he has been a permanent resident of the country for a period of twelve months immediately prior to the event.

(303.2) In Statutes 303.1.3 and 303.1.4 above:

(303.2.1) residence solely for the purpose of education at a school, technical college or university shall not be included, and

(303.2.2) if a player lives in two countries he must nominate one country as his home country. A player must live there for a minimum of four months per year.

(303.3) A player who has represented a country in an International croquet event controlled by the WCF may not represent another country for which he is qualified unless a period of 13 consecutive months has elapsed since his last appearance for his former country.

##### 3.3 Exclusivity

The Player acknowledges that if he or she has represented a country other than Australia in a croquet event held within 13 months preceding the commencement date of the Event, then he/she becomes ineligible to represent Australia at the Event.

#### 4 Player Commitments

##### 4.1 Performance

The Player undertakes to

- prepare himself/herself both mentally and physically for competitive performance at international level;
- play the game of croquet to the best of his/her skill and ability;
- play in matches for which s/he is rostered.

##### 4.2 Behaviour

4.2.1 The Player will conduct himself or herself in accordance with the *Code of Conduct* of the current ACA Member Protection Policy, and additionally shall abide by the requirements in clauses 4.2.2 and 4.2.3 below.

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- 4.2.2 The Player will play the game of croquet at all times in a sportsmanlike manner and in the spirit of fair play and will at all times and for the duration of this agreement conduct himself/herself in a manner befitting a representative of Australia so as not to bring the ACA or the game of croquet into disrepute (including making negative comments in relation to other players, the ACA or the Selectors).
- 4.2.3 The Player will refrain from acts of misconduct including but not limited to: accepting or failing to report a bribe; not playing on merits; betting or gambling on the outcome of a game in which the Player is participating; drug offences (taking or supplying the same); drunkenness; offensive language; rowdy behaviour, or other conduct prejudicial to the ACA or the sport of croquet in general.

#### **4.3 Rules**

The Player will comply with all By-laws, Rules and Regulations of the World Croquet Federation (WCF) relating to the game of croquet during the Event including any special regulations applying specifically to the Event.

### **5 General Provisions**

#### **5.1 Uniforms**

The Player is responsible for acquiring all his/her apparel and equipment other than two embroidered shirts supplied by the ACA providing they can be supplied in time to be used in the event.

#### **5.2 Dress and Equipment**

- 5.2.1 Players should wear the shirts supplied by Croquet Australia as much as possible.
- 5.2.2 Players should wear formal attire to official functions. Men should wear shirts, ties and Australian Blazer (if available) with black trousers and dress shoes, women should observe a similar standard of dress.

#### **5.3 Accommodation**

Accommodation must be arranged by the Player.

#### **5.4 Travel**

Transport within the destination country is the responsibility of the player.

### **6 ACA Obligations**

If the player obtains a place to play in the Event, the ACA will endeavour to provide the player with the considerations listed in Attachment C to this agreement ("Funding Provided by ACA to Individual Australian Players at International Events")

### **7 Suspension**

If the Player breaches any of the obligations outlined in clause 4 above, the ACA may, at its absolute discretion, suspend the Player.

### **8 Indemnity**

The Player indemnifies the ACA from any costs or claims made against the ACA arising out of any or all of the Player's actions or failings in this Agreement or otherwise in the terms set out in Attachment A of this Agreement.

### **9 Insurance**

- 9.1 The Player shall notify the ACA of any individual health matters by completing Attachment B of this Agreement.
- 9.2 All members are covered by the ACA's travel insurance for this Event. This includes overseas medical expenses, medical evacuation, loss of luggage, and other cover as set out in the policy schedule which is available from the ACA. Spouses are also covered provided they have the same travel itinerary.
-

**10 Disputes**

In the event of any dispute arising out of this Agreement and its implementation, the ACA and the Player agree to be bound by the procedures set out in the ACA bylaws, and the ACA Selection Policy.

**11 Termination**

If for any reason outside the control of the ACA the Event is cancelled, deferred or postponed, the ACA may terminate this Agreement upon 14 days notice in writing to the Player.

If for any reason the Player decides to cease competitive play in croquet, she/he may terminate this Agreement upon 14 days notice in writing to the ACA.

**12 Jurisdiction**

The ACA and the Player agree that the laws governing this Agreement are those in force in the Australian Capital Territory.

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**INDIVIDUAL PLAYER AGREEMENT - ATTACHMENT "A" - ACCEPTANCE FORM****Player's Contact Details – PLEASE PRINT CLEARLY IN CAPITALS**

Full name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephones: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Registered Player with which State Association?: \_\_\_\_\_

Polo shirt size (see sizing chart provided separately): \_\_\_\_\_

**DECLARATION AND ACCEPTANCE OF AGREEMENT**

By accepting the ACA subsidy resulting from my participation in the (EVENT NAME) I agree:

1. That I am aware that the ACA Selection Policy, ACA Member Protection Policy, and Anti-Doping Policies are available to me via the ACA website, and I have read and understand the Player Agreement document supplied with this acceptance form..
2. To abide by the terms and conditions of the documents referred to in the preceding paragraph.
3. That in the case of any appeal, I will follow the ACA appeals procedure and will not pursue any action in the Civil Courts in relation to my participation.
4. That I am a registered player with an affiliated state croquet association as declared above, and that I meet and will continue to meet the requirements to represent Australia outlined in the Residency clause of the Player Agreement.

**Player's signature:** \_\_\_\_\_**Date:** \_\_\_\_\_

SIGNED for and on behalf of the ACA

By: \_\_\_\_\_

Date: \_\_\_\_\_

**INDIVIDUAL PLAYER AGREEMENT - ATTACHMENT "B" - INDEMNITY FORM****1. LIABILITY**

Having accepted the ACA subsidy resulting from my participation in the (Event name), I acknowledge that the ACA's travel insurance policy provides medical expenses cover for myself and any accompanying spouse or children and I exonerate Croquet Australia from liability in respect of death, injury, or sickness and from liabilities for expenses of any kind incurred by me during the said Event.

**2. MEDICAL INFORMATION**

INSERT ANY RELEVANT INFORMATION BELOW

|   |  |
|---|--|
| 1. Hearing                                      |  |
| 2. Respiratory                                  |  |
| 3. Allergies                                    |  |
| 4. Travel sickness                              |  |
| 5. Blood pressure                               |  |
| 6. Medication required – see Anti-Doping Policy |  |
| 7. Drug reactions                               |  |
| 8. Medi-alert bracelet                          |  |
| 9. Any other information                        |  |
| 10. Emergency contact or next of kin            |  |
| <i>Name:</i>                                    |  |
| <i>Address:</i>                                 |  |
| <i>Contact number(s):</i>                       |  |

**3. FOR PLAYERS UNDER 18 YEARS OF AGE**

As a parent/guardian of (*player's name*) \_\_\_\_\_, I hereby give my consent for him/her to participate in the said Event.

The player will be chaperoned by \_\_\_\_\_ who will take responsibility for all matters pertaining to the under-age player.

Signature of player's parent/guardian: \_\_\_\_\_

## **INDIVIDUAL PLAYER AGREEMENT - ATTACHMENT "C" - SUPPORT BY ACA**

It is not possible to provide a definitive list of what will be supplied/paid for by Croquet Australia as this is likely to change over time depending upon the level of sponsorship and funding support available.

This attachment refers to individual players selected to represent Australia individually in World Championships.

Subject to the availability of funds, it is expected that Croquet Australia will provide the following for Team Members:

- 1.1 entry fees to the event;
- 1.2 (specify dollar amount or percentage of the economy air fare) towards the cost of travel from the capital city of the player's home state to the country of destination and return; (payable when you provide a copy of your travel payment receipt to the ACA Treasurer);
- 1.3 two (2) "Croquet Australia" embroidered shirts;

Players need to provide all other apparel and all necessary equipment at their own expense.

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