



MINUTES

Monday, 17 September, 2018 at 1.20pm

Newcastle National Park Croquet Club

1. Welcome

2. **Roll Call** - Megan Fardon, Mike Cohn, Don Close, Graeme Thomas, Jim Nicholls, Tony McArthur.

Administrator: Rob Murray

Apology - Mary Marsland

3. Minutes

Minutes of the meetings held Thursday, 9 August, 2018 approved.

4. Business Arising from the Minutes

Outstanding actions (see items below)

5.1 (Jul)	Update Tournament regulations	Rob Murray	Done – more to come. Rob to copy to Mike.
5.2 (Jul)	Advise stakeholders of approval of new GC rules	Rob Murray	Done

5. Recording of Motions sent and agreed to by Email

5.1 Website hosting proposal from Rob Murray- agreed by email.

5.2 Jacky MacDonald budget approved by email.

5.3 Rob Murray appointed as complaints officer.

6. Board – Roles and Responsibilities

6.1 Meeting Schedule -

6.5 (Jun)	Establish venue for SGM and associated accommodation	Don Close now addressing	Done
-----------	--	--------------------------	------

	Day	Time	Means
Board	Thursday 8 November 2018	1700 EDST	Skype
Board	Thursday 6 December 2018	1700 EDST	Skype
Board	Thursday 13 December 2018 (if needed)	1700 EDST	Skype
Board	Thursday 14 February 2019	1700 EDST	Skype
AGM	Monday 25 March 2019	9.30am	Face to Face
Board	Monday 25 March 2019	1400 hours WST	Face to Face

6.2 Board Representation at ACA Events

Event	Dates	Representative
AC President's Eights	11 to 14 October	Mike Cohn
GC National Handicap Tournament (depends on venue)	5 to 12 November (5 days only)	Graeme Thomas Mary Marsland
AC Open Doubles and Singles	17 to 25 November	Mike Cohn Megan Fardon Jim Nicholls
GC Under 21 Championship	12 to 14 January	
GC President's Eights	15-17 February	
AC Gold Medal Men's and Women's Singles Eire Cup	13 to 15 March 16 to 19 March 20 to 24 March	
GC Trans Tasman Series	TBA	
GC Open Doubles and Singles Championship	4 to 12 May	
AC Patron's Trophy	8 to 10 June	

6.3 Allocation of roles – ricochet – Tony McArthur agreed to take the role.

7. Finance

7.1 Financial Statements

Profit & Loss Statement to 31 August 2018

Balance Sheet to 31 August 2018

Budget v. Actuals to 6 September 2018

Comments -

- Likely underspend for last year.
- 2019 Budget draft circulated by Don Close.

- Entries to events are over budget.
- GC Handicap event in Adelaide will have additional funding for referees.

7.2 Finance Committee -

Recommendations –

Sponsorship offer from Parbery Consulting includes accommodation would save \$6,972 per annum in rent. Approved.

Employsure contract - Agreed to check out arrangement with a view to termination.

7.3 Other Financial matters –

Budget of \$5,000 for strategic planning. Coaching may require extra funds. Requirements of ASC may impact after meeting with them in November.

Pilot funding of Uni of Qld Ambassador program- \$,6,000 to be allocated to develop a croquet presence at Uni of Queensland. Approved. Graeme to advise Murray. Croquet Queensland to oversee.

Investigate commercial development of marketing material to promote croquet to ethnic and other special groups. Tony McArthur to liaise with Alix Verge. Also discuss with Uni Qld contacts via Murray Tinker. Graeme Thomas to advise Alix and advise of Tony as contact.

8. Correspondence

8.1 (Jun)	Tony McArthur to find suitable person to go to NZ to discuss U21 development. Callum Hyland one option. Barry Haydon also suggested.	Tony McArthur	Tony to sound out Callum Hyland and then possibly Alix Verge.
-----------	--	---------------	---

8.1 Inwards

8.2 Outwards

9. Strategic Plan

9.1	Letter to states requesting them to provide registered player database information.	Rob Murray	Define metadata and circulate to States.
-----	---	------------	--

9.1 Update

10 Policy/By-Laws

- 10.1 Callum Hyland preparing an amended edition of handbook. Rob to circulate to the Board for email evaluation.
- 10.2 Parbery Consulting work about half completed. On-going liaison with Rob Murray. Lost documents have been found.

11 WCF

11.1 (Jul)	Request Bids for 2022 - WCF GC Over-50 World Championship from Northern Tas and SA	Graeme Thomas	On-going
------------	--	---------------	----------

- 11.1 Hosting of future WCF events – status of discussions
- (a) 2020 AC WC – Approved. Holding monthly meetings.
- (b) 2021 - MacRobertson Shield in Victoria - Draft bid document sent to WCF.
- (c) 2022 - WCF GC Over-50 World Championship from Northern Tasmania. EOI from SA.

12 Gateball

- 12.2 Letter of thanks for support from gateball club appreciated.

13 Matters Arising Appointed Officers

12 (Nov)	Approach potential candidates for Complaints Officer	Rob Murray	See 13.1 below
13.1 (Jul)	Mary Marsland to approach potential candidate.	Mary Marsland	
12.1 (Jun)	Establish a disputes committee and seek advice and participation from ASC	Rob Murray	On-going
19.3 (Aug)	Brief new complaints officer	Megan Fardon and Graeme Thomas	No further action

- 13.1 Filling of Complaints Officer position–Rob Murray to handle role.
- 13.2 National GC Development proposal (from Ron McBride) - Tony McArthur as liaison responsible to contact Ron for more detail around costing and proposals.

14 Matters Arising from Committees and Working Groups

13.1 (Aug)	Seek budget proposal for Jackie MacDonald to attend 2 x U21 events.	Tony McArthur	Done
14.1.1	Advise GC Selection committee of likely Trans Tasman date.	Rob Murray	Dates being finalised

14.1 Events Committee– letter of thanks to Croquet NSW for ISS organisation despite difficulties. Rob to prepare for Megan to send.

14.2 Tournaments Committee - recommendation for change to T Regs (ref M Cohn). Approved.

15. Issues from State Associations

15.1 (Nov)	Reporting membership and participant numbers - Draft letter to states re best guess of participants for ASC.	Graeme Thomas	On-going
------------	--	---------------	----------

15.1 Sporting Schools ACA to register on schoolsports.com to get grants for students. Rob to action.

16. Tournaments

16.2 (Jul)	Thank you letter to Peter Freer and Kate McLoughlin for GC Handicap event shield donation.	Rob Murray	Done
16.3 (Jul)	Letter of thanks to GC CC and HPM.	Rob Murray	Done

16.1 Approval of GC National Handicap event officials -

Tournament Manager - Graeme Thomas

Tournament Referee - Bernie Pfitzner

Approved

16.2 Approval of GC Under 21 event officials -

Tournament Manager –Barry Haydon

Tournament Referee –Anne Woodhouse

Approved

17. Development Squads

18. Communication – Website

18.1 Website update– due in next few days.

19. Other Business

19.1 (Jul)	Lodge Scholarship reports on Website	Rob Murray	Done
19.1 (Aug)	Invite Murray Tinker to talk to SGM re Croquet Ambassador at Qld Universities program	Graeme Thomas	Done

19.1 Uniforms – Spare uniforms being returned. Need a better material and now must be long-sleeved. Need to develop a casual uniform as well as a playing uniform. Form a sub-committee (including some players) to define future needs.

19.2 Coaches badges. Rob to do a stocktake and identify/order as required.

20. Next Meeting

Thursday 8 November 2018, 1700 EDST via Skype

21. Meeting Closed- 4.15pm

