



MINUTES

Thursday 15 February, 2018
At 0940 hours, at VCC Cairnlea,

1. Welcome

2. Roll Call - present

Megan Fardon, Mike Cohn, Don Close, Jim Nicholls, Graeme Thomas, Murray Tinker, Tony McArthur

Apology - nil

3. Minutes

Approved - Minutes of the meetings held Tuesday 30 January, 2018.

It was agreed Don Close would be the second ACA rep at the Trans Tasman competition.

4. Business Arising from the Minutes

Outstanding actions

	Action	Responsibility	Completion
8.4 (Nov) 4.1.1	Website - Obtain 3 quotes	Murray Tinker	4 Quotes. See item 17.1.
9 (Nov)	One-page summary to be completed on a strategic priority	Mike Cohn Megan Fardon Murray Tinker Tony McArthur	On-going, to be revised
10.1	Hosting of WCF events	Megan Fardon Mike Cohn	Mike Cohn to finalise
12 (Nov)	Approach potential candidates for Complaints Officer	Megan Fardon	See 12.1
15.1 (Nov)	Reporting membership and participant numbers	Chair	On-going
15.2	Advise Croquet SA of appointments and MC for dinner	Graeme Thomas	Done
5.2	Letter of thanks to Jim Saunders for Insurance work.	Graeme Thomas	Done
15.3	Trans Tasman agreement to be drafted and circulated.	Graeme Thomas	Agreements in hand. Accommodation with HPM.

17.2	Advise editor of cancellation of magazine	Graeme Thomas	Done
20.6	Web best wishes to players in AC Worlds in NZ	Graeme Thomas	Done
20.6 (Dec)	Blazer pockets to be made available for purchase. Possibility to be explored.	Megan Fardon	On-going
20.7 (Dec)	Letter to AC worlds participants congratulating them and defining our expectations.	Megan Fardon	Not done

5. Recording of Motions sent and agreed to by Email

5.1 Nil

6. Board – Roles and Responsibilities

Meeting Schedule - revised schedule as discussed in July.

	Day	Time	Means
AGM plus Discussion Forum	Monday 26 March, 2018	0900 hours ACST	Adelaide
Board	Monday 26 March, 2018	1400 hours ACST	Face to Face
Board	Tuesday 27 March, 2018	TBA	

7. Finance

7.1 Financial Statements

Profit & Loss Statement – Not available

Balance Sheet– Not available

Budget v. Actuals – Not available

It was agreed that Gateball international referee accreditation fees would be paid.

7.2 Finance Committee -

No meeting.

7.3 Other Financial matters –

Approval of Auditor's report (in papers folder) to be included in AGM.

Auditors report received – favourable outcome. The Board thanks the auditor for his efforts and timeliness.

Auditor is available to continue for 5 years and 2018 at same price as 2017. Appointment needs to be approved at the AGM.

8. Strategic Plan

Reports on planning work to date -

- 8.1 MikeCohn- governance.
- 8.2 Jim Nicholls - Bylaws and policy committee.
- 8.3 Megan Fardon- Marketing
- 8.4 Murray Tinker - participation
- 8.5 Tony McArthur - sports promotion.
- 8.6 Jim Nicholls and Murray Tinker -Sponsorship and funding.

9 Policy/By-Laws

See 8.2 above. No action.

10 WCF

- 10.1 Hosting of future WCF events – status of discussions with WCF.
 - (a) 2020 AC WC – offer from Croquet Victoria. In principle support by Board.
 - (b) 2021 - MacRobertson Shield in Victoria.
 - (c) 2022 - WCF GC Over-50 World Championship from Northern Tasmania.

Mike Cohn to finalise arrangements.

11 Gateball

12 Matters Arising Appointed Officers

- 12.1 Filling of Complaints Officer position- person to be invited by Megan.

13 Matters Arising from Committees and Working Groups

- 13.1 Tournament Committee—Handicapping issue to be referred to the TC by Murray Tinker.
- 13.2 Events Committee—Hoop setting. Board did not approve the recommendation. Mike Cohn to discuss with Peter Freer.
- 13.3 GC Rules Committee – Australian response sent to WCF for further international discussion.
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14. Issues from State Associations

15. Tournaments

- 15.1 A Team Manager for the Trans Tasman team is needed. Jim Nicholls to make a recommendation. Graeme Thomas to discuss with selection committee.
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16. Development Squads

17. Communication – Website, Magazine

- 17.1 Website quotes—4 quotes received. Just Purple cheapest (at \$2,700). Marketing Suite (\$3,500). Details held in Dropbox.
- 17.2 Web magazine to be arranged.
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18. Board Representation at ACA Events

	Event	Dates	Representative
19.1	GC President's Eights	Friday 16 to Sunday 18 February (Cairnlea, Vic)	Graeme Thomas
19.2	AC Gold Medal AC Men's & Women's Singles Eire Cup	Wednesday 14 to Sunday 25 March (Adelaide)	Megan Fardon
19.3	AC Trans-Tasman	Monday 23 to Saturday 28 April (Wynnum CC, Qld)	Mike Cohn Don Close
19.4	GC Open Doubles and Singles	Saturday 5 to Sun 13 May, Cairnlea Vic	Tony McArthur
19.5	AC Patron's Trophy	Saturday 9 to Monday 11 June, Wynnum CC Qld	Don Close Jim Nicholls

20. Other Business

- 20.1 Secretary role to be filled by a Board member – Graeme Thomas at present.
 - 20.2 Marketing (Murray Tinker) - deferred
 - 20.3 Goalsetting (Murray Tinker) - deferred
 - 20.4 Governance, Compliance and Policy (Jim Nicholls) - deferred
 - 20.5 Best wishes extended to players going to ACWorld Championships in NZ.
 - 20.6 Purchase of hoop step gauges – agreed to order 200.
 - 20.7 Scholarship funding – look at a sports foundation funding arrangement to be considered.
 - 20.8 Public Officer needed. Nick Chapman to be approached.
 - 20.9 Tony McArthur to be scrutineer for AGM election and arrange paperwork for changes to Directors.
 - 20.10 Tony McArthur to ask prospective replacement for National Handicapper.
 - 20.11 Trans Tasman trophy to be refurbished and a carrying case built. Tournament committee to be asked to undertake an audit of trophies and highlight any needed.
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21. Next Meeting

Monday 26 March at 1400 hours and 0930 on Tuesday 27 March – Croquet SA headquarters, Hutt Rd, Adelaide (follows AGM).

22. Meeting Closed - 1425

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15.1 (Nov)	Reporting membership and participant numbers	Chair	On-going
20.6	Purchase Hoop Setting Step Gauges - 200	Graeme Thomas	
20.8	Public Officer replacement	Graeme Thomas	
20.9	Arrange paperwork for changes to Directors after AGM	Tony McArthur	
20.10	Replace National Handicapper	Tony McArthur	
20.11	Arrange refurbishment of Trans Tasman trophy	Graeme Thomas	Done
20.6 (Dec)	Blazer pockets to be made available for purchase. Possibility to be explored.	Megan Fardon	On-going
20.7 (Dec)	Letter to AC worlds participants congratulating them and defining our expectations.	Megan Fardon	Not done