



## Assistant National Coordinator of Coaching Terms of Reference

1. **Authority for Appointment.** The Croquet Australia Assistant National Coaching Coordinator (ANCC) is authorised by the Board to carry out the undermentioned responsibilities and functions on behalf of the Board.
2. **Appointment .** The ANCC is are appointed by the Board for a period of two years at the Board meeting following the AGM. In the case of a casual vacancy, a person may be appointed to fill the remainder of the term of that appointment.
3. **Responsibilities.** The Assistant National Coordinator of Coaching shall assist the National Coaching Coordindator in the performance of their duties to:
  - 3.1. Coordinate the development, review, implementation, delivery and evaluation of courses of all levels in accordance with the Australian Croquet Coaching System as approved by SportAustralia;
  - 3.2. Maintain liaison with the State Coordinators/Directors of Refereeing (SCR), or the person/s performing that function;
  - 3.3. In conjunction with each SCR, encourage and promote the recruitment of new coaches;
  - 3.4. Maintain an up to date register of coaches as supplied by each SCC
  - 3.5. Chair the relevant ACA Coaching Committee
3. **Management**
  - 3.1. The ANCC is responsible to the Board and accountable for all decisions made and actions taken in the performance of their duties.
  - 3.2. The ANCC shall assist the NCC to provide reports to the Board as requested for inclusion in the Croquet Australia Annual Report.

### Authorisation

Approved by the Board, 8<sup>th</sup> July 2020

Jim Clement  
Secretary to the Board