



BOARD MEETING MINUTES

Wednesday, 10th February 2021 via Zoom

1. Attendance:

- 1.1. **Directors:** Megan Fardon (Chair), Jim Nicholls (Deputy Chair), Don Close (Treasurer), Jacky McDonald, Mary Marsden, Geoff Crook, Max Kewish.
- 1.2. **Officers:** Jim Clement (Secretary), Rob Murray (Executive Officer)
- 1.3. **Others:** Greg Bury (Academy General Manager)

2. Opening: The Chair opened the meeting at 17:02 AEDT

3. Declaration of Directors' Interests:

- Don Close – President, Croquet Queensland
Max Kewish – President, Croquetwest

4. Adoption of Minutes of Previous Meeting: Resolved that the minutes of the meeting held 13 Jan 21, as circulated, be accepted as a true and accurate record. **Action: Sec**

The Board resolved that the text of Greg Bury's reports, as presented to the Board at the Nov 20, Dec 20 and Jan 21 meetings, is to replace the dot point PowerPoint slides in those minutes.

Action: Sec

Secretarial Note: Greg Bury presented his report between 17:04 and 17:19 and then left the meeting.

5. Finance

- 5.1. **Financial Report:** There has been a lot of money spent on printing of coaching manual – around \$38,000 – of which a fair amount will come back from the states. A term deposit of \$25,000 matures later this month. The Profit & Loss Statement and Balance Sheet are attached as Appendices 1 and 2 respectively to Annex A.

6. Correspondence:

6.1. Inwards: Nil

6.2. Outwards:

- 6.2.1. 19 Jan 21 to State Secretaries – formal notice of AGM, request for nominations and notices of motion.

7. For Decision:

7.1. Governance:

- 7.1.1. **AGM Preparation:** The Board reviewed options for the AGM as presented by the Secretary and EO and resolved that the meeting be conducted via Zoom for the Delegates the Board and the nominees, with individual members allowed to view via livestreaming.

- 7.1.2. **Policies:** Resolved that the Appointed Officers, Committees and Working Groups Policy and Procurement Policy be adopted. Sec to post to website. **Action: Sec**
- 7.1.3. **Terms of Reference:** Resolved that the Terms of Reference for the National Coordinator of Ricochet, the National Handicapper, the National Coordinator of U21 Croquet, the U21 Croquet Committee, the National Coordinator of Gateball and the Public Officer be adopted. Secretary to post to website. **Action: Sec**

7.2. Management:

- 7.2.1. **Requirements for WWCC or equivalent:** Resolved that all Croquet Australia accredited Coaches, Referees and Umpires must hold the Working with Children Check or equivalent from their state of residence. Members without the check may attend courses and be assessed but not be accredited until proof of the check is provided.
- 7.2.2. **Extension of Accreditation – Ricochet Referees:** Resolved that the accreditation of Ricochet referees be extended by one year, due to Covid-19 impact.
- 7.2.3. **Coaching Accreditation – Prerequisites v RPL:** Resolved that Recognition of Prior Learning may override the requirement for pre-requisites, with the applicant's qualifications reviewed by two different State Coordinators of Coaching and subject to final review by the National Coordinator of Coaching.

7.3. Events:

- 7.3.1. **2022 AC Gold Medal, Men's & Women's Championships, Eire Cup:** Resolved that CNSW, having confirmed that it wishes to host the 2022 AC Gold Medal, Men's & Women's Championships, and Eire Cup, is empowered to do so.

7.4. WCF:

- 7.4.1. **Topic 89 Temporary Variation to Sports Regs:** Resolved to support the temporary variation to WCF Sports Regulations. **Action: Sec**
- 7.4.2. **Topic 90 Ranking Regs:** Resolved to vote in favour of the adoption of the WCF Ranking Regulations. **Action: Sec**
- 7.4.3. **2022 MacRob:** The Secretary advised that Members of the VCC Committee, responsible for the running and operations of VCC itself, are confident that the venue can be presented in a favourable state for the hosting of the MacRob in November 2022. Secretary to seek VCA commitment. **Action: Sec**
- 7.4.4. **Topic 92 Refereeing Regulations v1.5:** Resolved to vote in favour of the adoption of the WCF Refereeing Regulations v1.5. **Action: Sec**

8. For Discussion

8.1. Governance:

- 8.1.1. **Guidelines for Inclusion of LGBTQI in Sport:** Resolved to accept the guidelines, advise members and post to website. **Action: Sec**
- 8.1.2. **New Club Grant Policy:** Secretary to amend and present to next meeting. **Action: Sec**

8.2. Management:

- 8.2.1. **Referee Accreditation/Reaccreditation Program:** The National Coordinators of Referees to review, amend and present to a forthcoming meeting. **Action: Sec**

8.3. WCF:

- 8.3.1. **Topic 91 Multi Sports Events:** Resolved to support David Underhill's offer to consult with the WGU. **Action: Sec**
- 8.3.2. **2025 MacRob:** Agree with the proposed changes to the WCF events calendar.
- 8.3.3. **Management Committee Representation:** Secretary to call for Eols for a member to replace Pete Landrebe as a possible Australian member on the Management Committee. **Action: Sec**

9. For information

9.1. **Outstanding Action Items:** The Outstanding Action Item List was reviewed.

9.2. Reports:

- 9.2.1. **Secretary's Report:** Attached as Annex B
- 9.2.2. **Executive Officer's Report:** Attached as Annex C
- 9.2.3. **Academy General Manager's Report:** Attached as Annex D

9.3. **Committee Minutes:** None received

9.4. WCF

- 9.4.1. **Topic 88 7th Edition AC Laws:** WCF advised that the 7th Edition of the AC Laws has been accepted, by 43 votes to Zero.
- 9.4.2. **2025 WCF GCTC Tier 1:** Original Croquetwest bid was for Oct 25, WCF has queried whether Feb 25 is acceptable. WCF has been advised that Croquetwest is amenable to either dates.

10. Next Meetings:

Board – 17th March 2021, via Zoom at 5:00 pm AEDT

AGM – 22nd March 2021, via Zoom at 5:00 pm AEDT

11. **Close:** The Chair closed the meeting at 19:06 AEDT

Attachments:

Annex A	Financial Report
Appendix 1	Profit & Loss Statement
Appendix 2.	Balance Sheet
Annex B	Secretary's Report
Annex C	Executive Officer's Report
Annex D	Academy General Manager's Report