



## **APPOINTED OFFICER, COMMITTEE & WORKING GROUP POLICY**

### **1. INTRODUCTION**

The Croquet Australia Constitution s28.1 allows the Board to appoint and delegate responsibilities to committees, however the Board recognises that there are responsibilities that are better handled by an appointee or an ad hoc working group.

### **2. AUTHORITY**

This policy is made under the terms of the Constitution s29.

### **3. POLICY**

The Board may establish, amend or disestablish:

- 3.1** such appointed officer positions as the need arises and appoint persons, normally but not necessarily individual members, to such positions;
- 3.2** establish long standing committees and
- 3.3** ad hoc working groups.

Each appointed position, committee or working group will be the subject to a written Terms of Reference which will be posted to the Croquet Australia website.

### **4. TERM OF APPOINTMENT AND RESPONSIBILITIES**

The term of office of each appointment or committee/working group member and their responsibilities will be specified in the relevant Terms of Reference.

### **5. CONDUCT**

Any appointed officer, committee or working group member whose conduct may appear to the Board to be injurious to the Association or its objects and who, on request from the Board, fails to give a satisfactory explanation may be suspended or removed from office. The appointed officer, committee or working group member will have the right of appeal within one (1) month of such suspension or removal from office. However, nothing in this paragraph shall prevent the immediate suspension or removal from office of an appointed officer, committee or working group member should that be warranted.

**Authorisation:** Adopted by the Board, 10<sup>th</sup> February 2021

Jim Clement  
Secretary to the Board