



U21 Croquet Committee Terms of Reference

1. **Authority for Committee.** The Croquet Australia Association U21 Croquet Committee (is established under s28 of the Croquet Australia Constitution.
3. **Members.** The committee shall consist of the National Coordinator of U21 Croquet (NCU21C) and the relevant State Coordinators/Directors of coaches (SCU21C), or the person/s fulfilling those functions.
3. **Role.** The committee will:
 - 3.1. Assist the NCU21C in the performance of their duties, and
 - 3.2. Develop programs to increase both numbers and capabilities of U21 croquet players across Australia.
4. **Management**
 - 4.1. The NCU21C will chair committee meetings
 - 4.2. The committee will appoint its own minutes secretary.
 - 4.3. Meetings may be held by technology, as long as all attendees can communicate simultaneously. As far as possible one meeting each year should be face to face.
 - 4.4. The quorum for meetings of the committees shall be as decided by the committee, but no less than a majority of the members.
 - 4.5. A resolution may not be passed in the event of an equality of votes - the committee chair does not have a casting vote.
 - 4.6. Within seven (7) days of any meeting, a copy of the minutes and any supporting papers shall be sent to the Board Secretary

Authorisation

Approved by the Board, 10th February 2021

Jim Clement
Secretary to the Board