



BOARD MEETING MINUTES

Wednesday, 31st March 2021 via Zoom

1. Attendance:

- 1.1. **Directors:** Jim Nicholls, Mary Marsland, Max Kewish, Barbara Northcott, Alison Sharpe, Kerri-Ann Organ, Bernie Pfitzner
1.2. **Officers:** Jim Clement (Secretary), Rob Murray (Executive Officer)

2. Opening:

The meeting opened at 17:03 AEDT

3. Election of Interim Chairperson:

Jim Nicholls was elected as interim chair and welcomed Barbara, Bernie, Kerri-Ann and Alison

4. Declaration of Directors' Interests:

- Max Kewish – President, Croquetwest
Alison Sharpe – proprietor of a croquet coaching business
Kerri-Ann Organ – employee of Parbery Consulting, a Croquet Australia sponsor

5. Adoption of Minutes of Previous Meetings:

Resolved to adopt the minutes of the meetings 10 February 2021, 17th March 2021 and 22nd March 2021.

6. For Decision:

6.1. Governance:

- 6.1.1. **Board Appointments:** The Board resolved to appoint Jim Nicholls as Chair, Mary Marsland as Deputy Chair, Jim Clement as Secretary and Interim Treasurer (while seeking EoI for Treasurer).
6.1.2. **Board Quotas:** Agreed to seek clarity on any possibility of penalties for non-compliance with SportAus board. **Action: EO**
6.1.3. **Bank Signatories:** Account signatories to be Jim Nicholls, Barbara Northcott, and Kerri-Ann Organ. Resolved to authorise Don Close to continue as a signatory until Barbara Northcott and Kerri-Ann Organ are added to the signatories list.

6.2. Management:

- 6.2.1. **Determination of Board Meeting Times:** Agreed to meet on third Wednesday of each month at 6 pm AEDT, unless decided otherwise as an occasion dictates.
6.2.2. **Board Induction; Mentoring & Training:** The Chair asked all new members to review all Board papers and take such training as they believe necessary, which Croquet Australia. After discussion, it was agreed to hold a face to face meeting and workshop on a weekend to be decided in June. **Action: Sec**
6.2.3. **Board Liaison Roles:** The Board agreed the liaison roles for directors with Appointed Officers and Committees (attached at Annex A)
6.2.4. **Finance Committee:** Jim Clement as Interim Treasurer, Bernie Pfitzner and Max Kewish

7. For information:

- 7.1. **Secretary's Report:** attached as Annex B

8. Other Business:

8.1. The Board directed the Secretary to write a letter of thanks to Jacky McDonald for her service as a Director. **Action: Sec**

9. Next Meeting: Wednesday, 21st April 2021 at 6:00 pm AEDT

10. Close: The meeting closed at 18:30 AEDT

Attachments: Annex A Board Liaison Roles
 Annex B Secretaries Report



Board Liaison Roles

Appointed Officer Role	Director Liaison			
	2018	2019	2020	2021
High Performance Manager AC	Mike Cohn	Mike Cohn	Jim Nicholls	Jim Nicholls
High Performance Manager GC	Tony McArthur	Don Close	Don Close	Max Kewish
National Co-ordinator Coaching	Don Close	Don Close	Don Close	Jim Nicholls
National Coordinator Refereeing – AC	Mike Cohn	Mike Cohn	Geoff Crook	Mary Marsland
National Coordinator Refereeing – GC	Mike Cohn	Mike Cohn	Geoff Crook	Bernie Pfitzner
National Coordinator Under 21 Croquet	Tony McArthur	Jacky McDonald	Jacky McDonald	Alison Sharpe
National Coordinator Gateball	Graeme Thomas	Jim Nicholls	Jim Nicholls	Barbara Northcott
National Coordinator Ricochet	Don Close	Jacky McDonald	Jacky McDonald	Barbara Northcott
National Handicapper	Tony McArthur	Mary Marsland	Mary Marsland	Mary Marsland
Archivist	Megan Fardon	Megan Fardon	Max Kewish	Max Kewish
Representative – WCF GCRC	Tony McArthur	Megan Fardon	Megan Fardon	Jim Nicholls
Representative – WCF ACLC	Mike Cohn	Mike Cohn	Mary Marsden	Mary Marsden
Committee	2018	2019	2020	2021
Tournament Committees	Graeme Thomas	Megan Fardon	Megan Fardon	Jim Nicholls
Events Committee	Graeme Thomas	Megan Fardon	Megan Fardon	Jim Nicholls
AC Selection Committee	Megan Fardon	Megan Fardon	Megan Fardon	Mary Marsland
GC Selection Committee	Megan Fardon	Megan Fardon	Megan Fardon	Kerri-Ann Organ
Publicity Committee			Max Kewish	Max Kewish



Secretary's Report

Action Items from 17th March Meeting

- Item 4.1: Greg Bury advised of this action item 17/3/21, as it was agreed prior to his attendance at the meeting.
- Item 7.1.1 & 7.1.2 : Standing Orders and New Club Grant Policy uploaded to website 17/3/21
- Item 7.3.1: NCGb advised of Board endorsement of Open Doubles Championship 17/3/21
- Item 8.2.3: Live Streaming Offer forwarded to all state Secretaries 17/3/21
- Item 9.3: WCF S-G queried on MC position re 2022 WCF U21 GCWC 17/3/21

Action Items from 22nd March Meeting

- Item 4: Audited Financial Report amended to conform with resolution and distributed.

Jim Clement
Secretary to the Board