



BOARD MEETING MINUTES

Wednesday, 21st July 2021 via Zoom

1. Attendance:

- 1.1. **Directors:** Jim Nicholls (Chair), Mary Marsland (Deputy Chair), Max Kewish, Barbara Northcott, Alison Sharpe, Kerri-Ann Organ, Bernie Pfitzner
- 1.2. **Officers:** Jim Clement (Secretary), Rob Murray (Executive Officer)
- 1.3. **Others:** Greg Bury (Academy General Manager) from 19:46 to 20:42
- 1.4. **Apologies:** Kah Yang Loke (Treasurer)

2. Opening: The Chair opened the meeting at 18:06 AEST

3. Declaration of Directors' Interests:

- Max Kewish – President, Croquetwest
- Kah Yang Loke - Employee of a sponsoring business
- Alison Sharpe – Principal of a Croquet coaching business
- Kerri-Ann Organ – Employee of a sponsoring business

4. Adoption of Minutes of Previous Meetings: Resolved to accept the minutes of the meetings held 16th June 21 and 7 July 2021 as true and accurate records.

Mary Marsland joined the meeting at 18:06:30 AEST

5. Finance Reports:

5.1. **Treasurer's Report:** The Chair spoke to the Treasurer's Report, in his absence.

Resolved to accept the Treasurer's Report, attached at Annex A.

5.1.1. **Suggested better practice:** Treasurer recommends that:

5.1.1.1. All claims and invoices be directed to the Finance Officer at

finance@croquet-australia.com.au

5.1.1.2. Consolidate the two bank accounts into one

5.1.1.3. Corporate credit card to be retrieved from Don Close. **Action: EO**

It was agreed that further investigation be carried out as to the need of and use to such a card would be put, prior to cancellation. The possible requirement of a corporate debit card by the Academy GM was raised and queried.

Resolved to authorise the changes.

5.1.2. **Business Arising from Treasurer's Report:**

6. Correspondence:

6.1. Inwards:

6.1.1. 9/7/21 from Asahi Beverages re Club Connect

6.2. Outwards:

6.2.1. 10/7/21 to State Secretaries, Board Directors, ACA Committee Chairs, ACA Auditor – Formal Notice of SGM 13/9/21 and call for Notices of Motion

6.2.2. 13/7/21 to Croquet SA re Country Casual Membership

6.3. **Business Arising from Correspondence:** Offers from companies to be put before the Board prior to circulating to clubs. **Action: Sec**

7. For Decision:

7.1. **Management:**

7.1.1. **TRegs:** Resolved to accept the amended Tournament Regulations which were amended to reflect changes in AC Laws 7th Ed, GC Rules 5th Ed and to include Gateball. **Action: Sec**

7.2. Events:

7.2.1. **Application for Funding to Attend Aust Gateball Championship:** Resolved to accept the application for scholarship for Woodville club to attend the Australian Gateball Championships and grant \$1000.

7.2.2. **ACA GC U21 Championships:** Resolved to fund up to \$4000 for an U21 Squad to be organised by the NCU21C.

8. For Discussion:

8.1. Governance:

8.1.1. **Review of Governance Documents:** Constitution has not been fully reviewed since adoption in 2015, most policies are more recent, but require that a program of periodical review be formulated.

8.1.2. **Risk Management:** The Risk Management Plan has been structured to accord with the Strategic Plan. The committee requests feedback from Directors, by the next monthly board meeting, 18th August 2021. **Action: All**

A meeting of the Board to workshop the plan be scheduled for 14th September 2021 to follow the SGM/Discussion Forum and Board meeting in Launceston on 13th September 2021 and Geoff Crook be invited to attend. **Action: Sec**

8.1.3. **20 Year Plan:** The Executive Officer spoke to his work on the 20 Year Plan and is to circulate to Directors. **Action: EO**

8.2. Events:

8.2.1. **GC Gold Medal, Men's & Women's Championships, and Interstate Shield - Appointments:** Resolved to accept the recommendations and appoint:

- Leigh Herington as the TM for the Gold Medal, the Men's & Women's Championships and the ISS at the Northern Tasmania Croquet Centre, with
- Ian Smith as the TM for the Men's & Women's Championships and the ISS at Latrobe CC.
- Hugh Denny as TR for all events.

8.2.2. **2022 WCF U21 GCWC Representation:** Resolved that the selection policy be applied to selection of representatives for this event. NCU21C & NCC to advise the GC Selection Committee following a training/coaching weekend.

8.3. WCF:

8.3.1. **Topic 96: Consultation on World championship Frequency:** The Board disagreed with the concept of a World Championship in any code being held only each four years and felt that all championships should alternate between the Northern and Southern hemispheres.

Greg Bury joined the meeting at 19:46 AEST

9. For information:

9.1. **Outstanding Action Items:** The Outstanding Action Items List was reviewed.

9.2. Reports

9.2.1. **Secretary's Report:** attached at Annex B

9.2.2. **EO's Report:** attached at Annex C

9.2.3. **Academy GM's Report:** attached at Annex D

9.2.4. **Business Arising from Reports:**

9.2.4.1. Resolved that a national database and online club help system be developed.
A contract be developed for John Hayes of Coaching Cohort to carry out this work.

9.2.4.2. Resolved that a youth training program to be held with state coordinators at a later date, when safe to do so.

9.2.4.3. Resolved that Greg Bury can purchase shirts with ACA & Academy logo.

Greg Bury left the meeting at 20:42 AEST

9.3. **WCF**

9.3.1. **Topic 90 Ranking Regulations:** WCF S-G advised that the draft Ranking Regulations were accepted by 36 votes to nil.

10. Next Meetings: Wednesday, 28th July 2021 at 5:30 pm AEST via Zoom¹
Friday 13th August 2021 at 6 pm AEST via Zoom²
Wednesday, 18th August 2021 at 6 pm AEST via Zoom
Monday 23rd August 2021 at 6 pm via Zoom³
Friday, 3rd September 2021 at 6 pm via Zoom⁴
Monday, 13th September 2021 at NTasCC, St Leonards, Tas?⁵
Saturday, 16th October 2021 at 6 pm via Zoom⁶
Wednesday, 20th October 2021 at 6 pm via Zoom
Wednesday, 17th November 2021 at 6 pm via Zoom
Wednesday, 15th December 2021 at 6 pm via Zoom

11. Close: The meeting closed at 20:43 AEST

Attachments:	Annex A	Treasurer's Report
	Annex B	Secretary's Report
	Annex C	Executive Officer's Report
	Annex D	Academy General Manager's Report

¹ To decide go/no go for GC Gold Medal, Men's & Women's Championships, and Interstate Shield, 1-12 Sep

² To decide go/no go for Australian Gateball Championships, 17-19 Sep

³ To decide go/no go for GC Handicap Championships, 27 Sep – 1 Oct

⁴ To decide go/no go for President's AC Eights, 8-11 Oct

⁵ Dependant on decision made at 28 July meeting

⁶ To decide go/no go for AC Open Doubles & Singles, 20-28 Nov