



Coaching Committee Terms of Reference

1. **Authority for Committee.** The Croquet Australia Association Coaching Committee (is established under s28 of the Croquet Australia Constitution.
3. **Members.** The committee shall consist of the National Coordinator of Coaching (NCC), their deputy, if appointed, and the relevant State Coordinators/Directors of coaches (SCC), or the person/s fulfilling those functions.
3. **Role.** The committee will:
 - 3.1. Assist the relevant NCC in the performance of their duties,
 - 3.2. Participate in the training, examination and accreditation of coaches in each state in accordance with the Australian Coaching System, and
 - 3.3. Evaluate the national coaching program, its rollout and effectiveness and report its findings and recommendations to the Board on an annual basis.
4. **Management**
 - 4.1. The NCC will chair committee meetings
 - 4.2. The committee will appoint its own minutes secretary.
 - 4.3. Meetings may be held by technology, as long as all attendees can communicate simultaneously.
 - 4.4. The quorum for meetings of the committees shall be as decided by the committee, but no less than a majority of the members.
 - 4.5. A resolution may not be passed in the event of an equality of votes - the committee chair does not have a casting vote.
 - 4.6. Within seven (7) days of any meeting, a copy of the minutes and any supporting papers shall be sent to the Board Secretary

Authorisation

Approved by the Board, 19th January 2022

Jim Clement
Secretary to the Board