



BOARD MEETING MINUTES

Saturday, 5th June 2021 & Sunday 6th June 2021
ACA Offices, 9/65 Tennant St, Fyshwick ACT 2609

1. Attendance:

- 1.1. **Directors:** Jim Nicholls (Chair), Mary Marsland, Max Kewish, Barbara Northcott, Alison Sharpe, Kerri-Ann Organ, Bernie Pfitzner, Kah Yang Loke (Treasurer, from 1:00 – 1:15 pm)
- 1.2. **Officers:** Rob Murray (Executive Officer)
- 1.3. **Others:** Peter Landrebe (HPM AC) for Item 4.3, Angeline Tran (Finance Officer, from 1:00 – 1:15 pm)
- 1.4. **Apologies:** Jim Clement (Secretary)

2. **Opening:** The Chair opened the meeting at 09:45 am.

3. Declaration of Directors' Interests:

Max Kewish – President, Croquetwest
Alison Sharpe – Principal of a Croquet coaching business
Kerri-Ann Organ – Employee of a sponsoring business

4. For Discussion

4.1. Risk Management:

The Board resolved that a sub-committee be formed to develop an ACA Risk Management Plan. The sub-committee to consist of Board Members Mary Marsland and Bernie Pfitzner. The sub-committee may seek the input by a subject specialist. Executive Officer to contact States for a copy of their Risk Management Policies. Policies to be provided to the ACA sub-committee for reference. **Action: EO**

4.2. Vision/Strategic Plan:

4.2.1. Croquet in Australia 20 years Hence:

The Board resolved that the Executive Officer, in consultation with the ACA Academy General Manager, redraft the 20 year plan referencing and consistent with the ACA Strategic Plan and Academy Development Plan and craft into a vision statement with long term goals. Executive Officer to collate reports and forward to the Board for information. **Action: EO**

4.2.2. Future Governance Structure:

The Board resolved that a full review of the ACA Constitution be undertaken by the new Risk Management sub-committee. A key point to be focussed on is the process of the Board elections and in particular the Chair. **Action: Risk Management sub-committee**

4.2.3. Membership Categories:

The Board resolved that the briefing paper be sent out to the States as information only. Highlight to the States that this is a trial only and the item be added to the agenda for the ACA Discussion Forum in September. EO to forward to States, Secretary to add item to ACA Discussion Forum agenda. **Action: Sec & EO**

4.3. Player Development/Pathways:

Association Croquet (AC) High Performance Manager, Peter Landrebe joined the meeting at 12pm to provide a briefing on Player Development/Pathways.
Key Points:

- Review President's Eights cost's structure.
- Ensure all Mallet sports are given equal support.
- World events – improve ranking entries.
- Trans-Tasman (TT) – with cancellation of TT there is a gap between world and national events. Create a new team event (National Event) to fill the gap of TT. Event designed to provide strong competition.
- AC HPM requests a guideline of budget for HPM.
- Peter to approach Greg Bury regarding who would take over the coaching paper.

The Board resolved that reference to the Academy be included in the ACA Constitution.
This should be done as part of the review of the constitution.

4.4. Academy Plan & Budget:

At 1pm the new ACA Treasurer Kah Yang Loke and Finance Officer Angeline Tran joined the meeting to be formally introduced to the Board. Also discussed were the monthly financial reports provided to the Board. The following were requested by the Board:

- Budget and Actuals Report
- Restructure budget format to better reflect cost centres for activities and programs

Kah Yang and Angeline left at 1:15pm

4.5. Future of Cairnlea for ACA purposes: Financial sustainability of the VCC in the short and long term.

Discussion held regarding the short/long term future of the Victorian croquet Centre. Board agreed to raise the following points in writing to the Victorian croquet Association:

- Planning for the MacRobertson Shield in November 2022.
- Is there a Business Plan for long term future National and International Events?
- What assistance can the ACA provide to the VCA.

EO to write to the VCA.

Action: EO

Meeting adjourned at 4:30pm, Saturday 5 June and reconvened at 9:30am, Sunday 6 June 2021.

5. For Decision

5.1. Appointment of NCRGB:

The Board considered the submitted Expressions of Interest and resolved to appoint Bruce McAlister as the NCRGb. Secretary to advise applicants of outcome. **Action: Sec**

EO to Write to States encouraging they appoint a State Refereeing Coordinator for Gateball if they don't already have one. **Action: EO**

EO to coordinate Anthony Dask working with Greg Bury on developing technology for the ACA Academy. **Action: EO**

5.2. WCF:

5.2.1. Topic 90 - Ranking Regulations:

Board resolved to vote in favour of the proposed WCF Ranking Regulations. **Action: Sec**

5.2.2. Topic 94 - Transgender Policy:

Board resolved to vote against the proposed WCF Transgender Policy. **Action: Sec**

Q1 - Answer No

Q2 - Not relevant

Q3 - Not relevant

Q4 -

- ACA will follow Sport Australia guidelines. Aust does not discriminate on trans gender.
- Advise members to abide by host countries Tournament Regulations when applicable.

Q5 - Answer No

5.2.3. **Topic 95 – Regional Governance Consultation:**

The Board resolved to vote:

No – to a Trans-Tasman governance body

Yes - Australia supports the reintroduction of the European body.

Action: Sec

Secretary to advise Jake Inwood (CEO, CNZ) of this decision.

Action: Sec

5.2.4. **WCF Management Committee Membership:**

Board resolved to call for EOI to the WCF Management Committee Membership.

Action: Sec

6. For Discussion:

6.1. **Adverse Playing Conditions Policy:**

Board resolved to adopt the Adverse Playing Conditions Policy for ACA and WCF events

States to be advised of the policy to see whether they wish to adopt the policy to apply to their own States

Action: Sec

6.2. **Management – Staffing:**

6.2.1. **Academy General Manager Employment:**

Discussed in Camera

6.2.2. **EO & Secretary's Performance Reviews:**

Discussed in Camera

7 **Other Business:**

7.1 **Gateball Solutions Australia Inc.**

Barbara Northcott provided a brief history of Gateball to the ACA Board. This was in response to ACA receiving an email on the 2nd June, from Ros Crowe at Gateball Solutions Australia. Ros put forward the following requests:

1. Gateball Solutions Australia Inc. be endorsed as a preferred supplier for Gateball equipment.

Board Decision: Can endorse but not list as a preferred supplier.

2. Gateball Solutions Australia Inc. is permitted to use the ACA and Gateball Australia logo on its website under the title "Proudly Supported by" or some other such title as the Board sees fit

Board Decision: ACA give permission for Gateball solutions to state that they "Proudly support ACA". ACA cannot give permission for the use of WGU logo or endorsement.

3. Gateball Solutions Australia Inc. is permitted to place an advertisement in the ACA Quarterly Magazine at no cost (or as little as possible as we are still self-funding a large amount of the operations at this early stage)

Board Decision: Barbara Northcote to speak to Gateball Solutions and invite them to submit an article for the Winter edition of the ACA online Magazine

Action: BN

4. If possible, ACA communicates with ACA affiliated State members to let them know that we exist and can help their affiliated clubs with their Gateball equipment needs.

7.2 ACA Croquet Academy Update:

Update on the ACA Croquet Academy was received on Saturday 5th of June which didn't leave sufficient time for the Board to read. Discussion has been postponed until the next meeting on the 16th June. Board to discuss any issues before the next meeting via email. EO to verify that the report is an update and that it provides enough advice to the Board of upcoming costs? **Action: EO**

The Board requested an update on the review of the referee accreditation/reaccreditation program from the National Coordinators. **Action: Sec**

8. **Board Member Development:** Five directors expressed an interest in online training in Director's duties and responsibilities. The Board agreed that it would support the Secretary's application to attend the IOC International Safeguarding Officer in Sport Certificate.
9. **Next Meetings:** Wednesday, 16th June 2021 @ 6 pm AEST via Zoom
Wednesday, 21st July 2021 @ 6 pm AEST via Zoom
10. **Close:** 12:30pm Sunday 6th June 2021

Accepted as a true and accurate record



JL Nicholls
Chair, Australian Croquet Association Inc
16 June 2021