



## BOARD MEETING MINUTES

Wednesday, 20<sup>th</sup> October 2021 via Zoom

### 1. Attendance:

- 1.1. **Directors:** Jim Nicholls, Mary Marsland, Kah Yang Loke, Max Kewish, Barbara Northcott, Alison Sharpe, Kerri-Ann Organ, Bernie Pfitzner
- 1.2. **Officers:** Jim Clement (Secretary), Rob Murray (Executive Officer)
- 1.3. **Others:**
- 1.4. **Apologies:**

2. **Opening:** The Chair opened the meeting at 6:06 ADST, while Alison Sharpe was having difficulty joining the meeting.

### 3. Declaration of Directors' Interests:

- Max Kewish – President, Croquetwest
- Kah Yang Loke - Employee of a sponsoring business
- Alison Sharpe – Principal of a Croquet coaching business
- Kerri-Ann Organ – Employee of a sponsoring business

4. **Adoption of Minutes of Previous Meetings:** Resolved to accept the minutes of the meeting held 15<sup>th</sup> September 2021 as a true and accurate record.

#### 4.1. Business Arising from the Minutes:

Item 6.3.1 in previous minutes: The Board agreed that the Budget Committee should decide on VCA request for funding assistance for the 2022 MacRob at its meeting on 29 Oct 21.

### 5. Finance Reports:

5.1. **Treasurer's Report:** Resolved to accept the Financial Reports, attached at Annex A.

*Alison Sharpe joined the meeting at 18:20 during discussion on the Treasurer's report.*

#### 5.1.1. Business Arising from Treasurer's Report:

5.1.1.1. Discussion of benefits of Stripe vs PayPal. Determination of the future system to be discussed with the operations personnel. Kah Yang suggested that the new website could be linked direct to the account.

5.1.1.2. Discussion on whether the Budget Committee should stand alone from the Finance Committee or should be a sub-committee of the Finance Committee.

*Kah Yang Loke left the meeting at 18:50 AEDT*

### 6. Correspondence:

#### 6.1. Inwards:

211019 from EDSACC Croquet Club (via email) requesting letter of support for hosting croquet in 2025 Australian Masters Games.

#### 6.2. Outwards:

211001 to States re Self-Assessment of Income Tax Exemption

211007 letter of support for grant application

Resolved to accept the Correspondence.

6.3. **Business arising from Correspondence:** The Board agreed to provide the requested letter of support to EDSACC Croquet Club

## 7. For Decision:

### 7.1. Governance:

7.1.1. **AC Handicap Regulations:**

7.1.2. **GC Handicap Regulations:**

Resolved to adopt the revised AC and GC Handicap Regulations. Secretary to post to website. **Action: Sec**

### 7.2. WCF:

7.2.1. **Nominations for WCF MC:** Resolved to support Stephen Richard's nomination for WCF Management Committee, 1 Jan 22 – 31 Dec 25. Secretary to forward to WCF S-G with letter of Board endorsement. **Action: Sec**

### 7.2.2. Governance Documents:

7.2.2.1. **Topic 95: Regional Governance Consultation:** Resolved to vote in favour of the establishment of the European Regional Committee. Secretary to advise WCF S-G. **Action: Sec**

7.2.2.2. **Topic 98 - Amendments to Statutes and Event Regulations:** Resolved to vote in favour of the amended documents. Secretary to advise WCF S-G. **Action: Sec**

## 8. For Discussion:

### 8.1. Governance:

8.1.1. **Director ID Requirements:** The Secretary advised that as ACA has an Australian Registered Business Number (ARBN) it is a "registered Australian Body" for the purposes of the *Corporations Director Identification Number* legislation and ACA Directors will require a Director Identification Number.

### 8.2. Management:

8.2.1. **Disability Sports National Referral Hub:** Resolved to become a partner with the Referral Hub. Secretary to register Croquet Australia and to notify states. **Action: Sec**

### 8.3. Events:

8.3.1. **2022 President's AC Eights and AC Open Doubles & Singles:** Agreed that the Events Committee advice be accepted. Events Committee to be notified. In regard to vaccination status, Croquet Australia encourages full vaccination but will follow state and federal government requirements. **Action: Sec**

8.3.2. **2022 GC ISS:** Croquet SA has indicated willingness to host the 2022 GC ISS. Chairman and Events Committee to discuss rotation of this event. **Action: Chair**

8.3.3. **2024 GC ISS:** The Board agreed to confirm that CAQ will host the 2024 GC ISS, even if the rotation will require amendment. **Action: Sec**

## 9. For information:

9.1. **Outstanding Action Items:** The list was reviewed and updated.

9.1.1. **Lighting Standards:** Greg Bury to check on current court lighting survey

**Action: Greg Bury**

9.1.2 **Referee Accreditation/Re-Accreditation:** Continuing

9.1.3 **Call for EoI for WCF MC Membership:** Completed, refer to Item 7.2.1 above.

9.1.4 **Coaching Accreditation RPL Listing:** Completed, Secretary distributed to Board members during the meeting.

9.1.4 **Constitutional Review:** Continuing

9.1.5 **Governance Documentation Review:** Continuing

*Greg Bury joined the meeting at 19:30 AEDT with connection problems, left at 19:36 AEDT, re-joined at 19:39 with audio only.*

## 9.2. Reports

9.2.1. **Chair's Report:** The Chairman spoke to his report, attached at Annex B

9.2.2. **EO's Report:** attached at Annex C

9.2.3. **Academy GM's Report:** Greg Bury spoke to his report, attached at Annex D

There was extended discussion regarding the proposed national database, the national coaching program (particularly access to videos, which possibly requires review), Gareth Denyer's development and his protection of his simulation program, linking SportAus youth policy with the Croquet Australia Strategic Plan.

Mary Marsland to discuss Intellectual Property Rights/Copyright of simulation program with Gareth Denyer. **Action: MM**

The Board agreed to link the SportAus Youth Policy with the ACA Strategic Plan.

*Greg Bury left the meeting at 20:35 AEDT*

9.2.4. **Business Arising from Reports:** The Board resolved to appoint Peter Landrebe and Gary Phipps to the Events Committee. **Action: Sec**

## 9.3. Committee Minutes:

9.3.1. **24 Sep 21 Budget Committee Meeting:** available to Directors in Dropbox

9.3.2. **28 Sep 21 U21 Committee Meeting:** available to Directors in Dropbox

## 9.4. WCF

9.4.1. **Topic 95 – Regional Governance Consultation:** Responses were received from England, Scotland, Wales, Latvia, Spain, Australia, NZ and USA, with the European countries being in favour of a European Region, but Australia, NZ and USA opposing the establishment of such within their areas. Item 7.2.2.1 above refers.

9.4.2. **Topic 97 – Funding of 2022 GCWC:** The proposal to amend funding for the 2022 GCWC was carried, 48 votes to 0.

10. **Next Meetings:** Wednesday, 17<sup>th</sup> November 2021 at 6 pm AEDT via Zoom  
Wednesday, 15<sup>th</sup> December 2021 at 6 pm AEDT via Zoom

11. **Close:** The Chair closed the meeting at 20:52 AEST

## Attachments:

Annex A: Financial Reports  
Annex B: Chairman's Report  
Annex C: Executive Officer's Report  
Annex D: Academy Report

Accepted as a true and accurate record

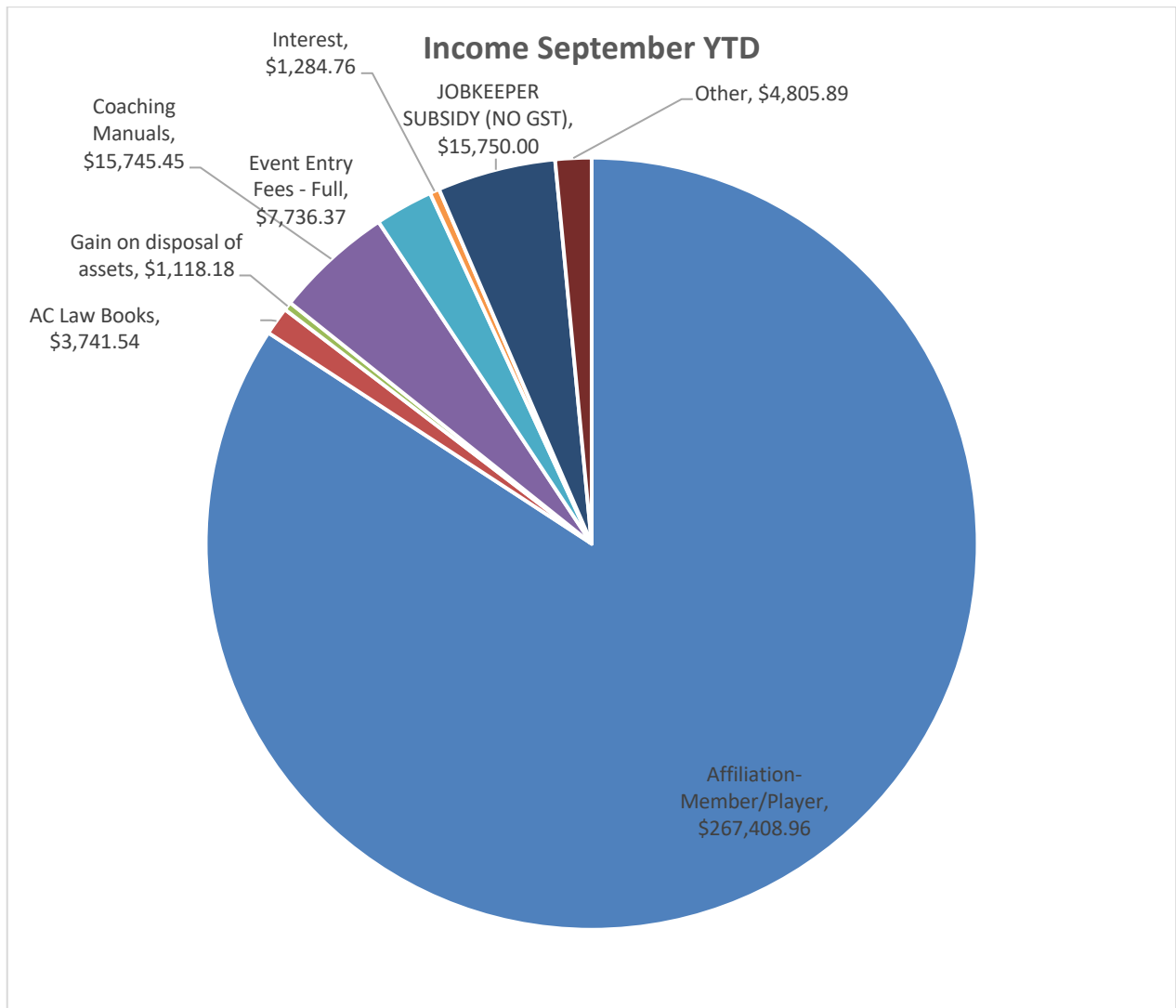


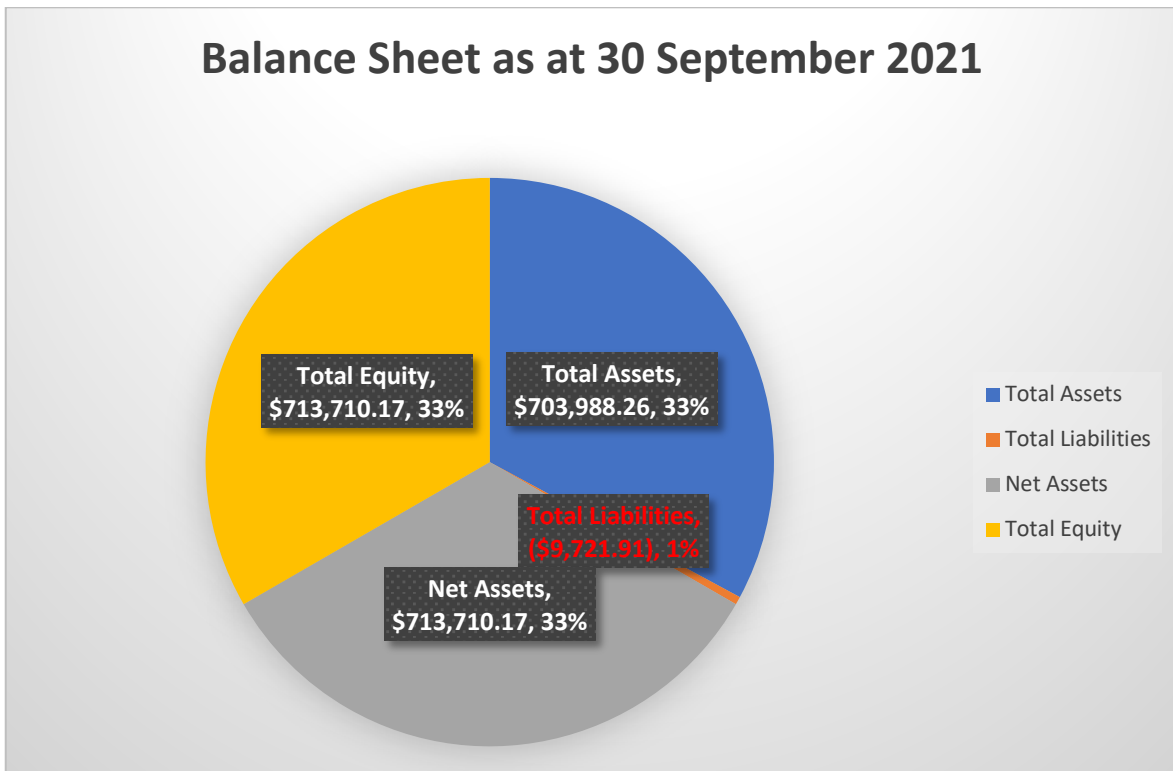
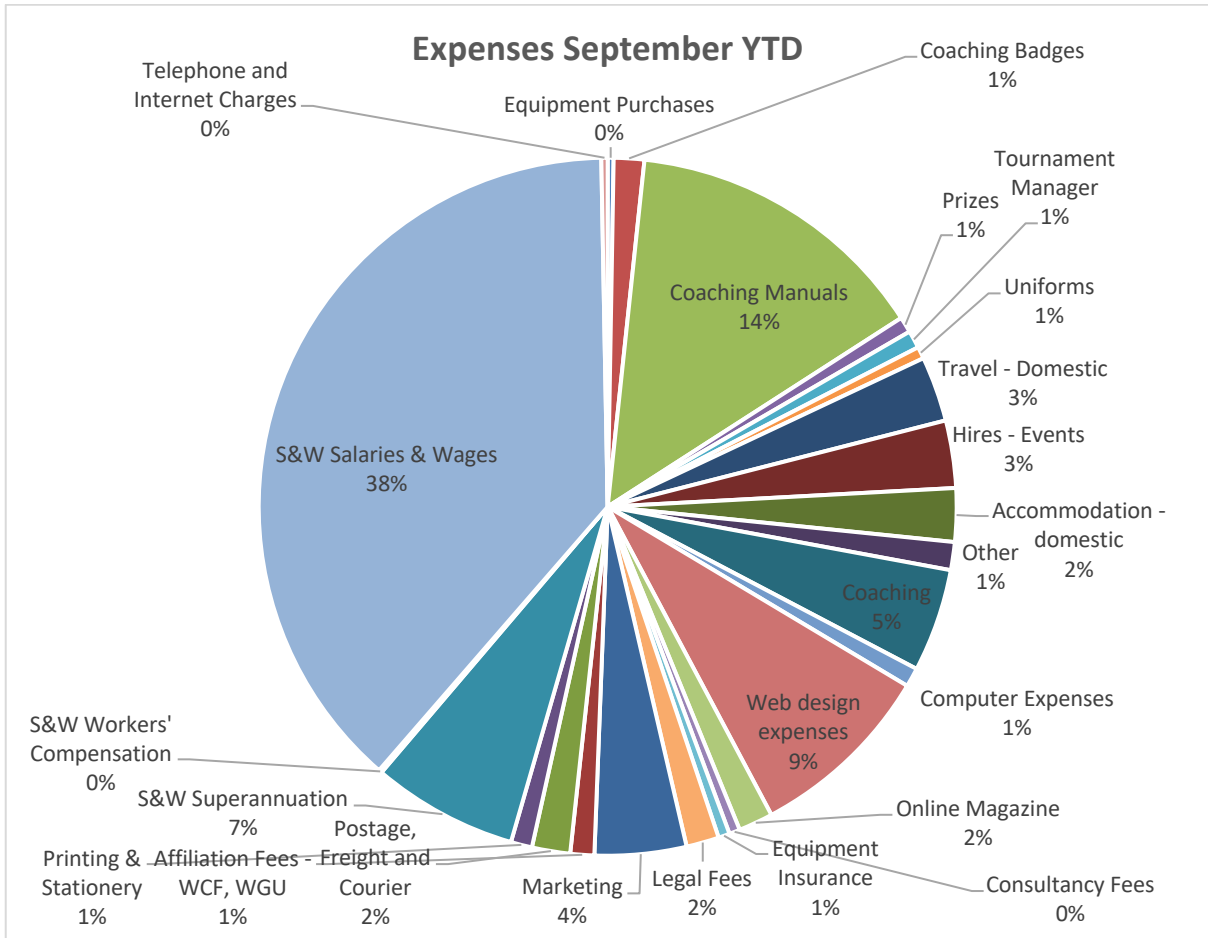
JL Nicholls  
Chair, Australian Croquet Association Inc  
17 November 2021



## September 2021 financial report

- Net deficit of \$14,618 for the month of September.
- No invoices raised in September.
- Legal fees paid to Snedden Hall & Gallop - \$1,627
- Salary and wages - \$9,331
- Online magazine paid to Adal Group - \$1,500
- Purchases from Gateball Solutions - \$500
- Trade creditors increased due to the Spring Newsletter costs incurred to Adala Group in September.
- Trade debtors balance primarily from the Croquet Association Queensland Inc. - \$45,751 raised on 24 June 2021.





**Appendix 1 to Australian Croquet Association Inc**  
**Annex A to**  
**ACA Board Meeting Minutes**  
**20 October 2021**

9/65 Tennant St  
 Fyshwick ACT 2609

ABN: 90 330 745 920

Email: finance.croquet@gmail.com

**Profit & Loss [With Year to Date]**

September 2021

	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Affiliation- Member/Player	\$0.00	0.0%	\$267,408.96	83.8%
AC Law Books	\$0.00	0.0%	\$3,741.54	1.2%
GC Rule Books	\$0.00	0.0%	\$409.09	0.1%
Wedge Gauges	\$0.00	0.0%	\$240.02	0.1%
Ricochet Rules Books	\$0.00	0.0%	\$165.00	0.1%
Gain on disposal of assets	\$0.00	0.0%	\$1,118.18	0.4%
Coaching Manuals	\$0.00	0.0%	\$15,745.45	4.9%
Event Entry Fees - Full	\$0.00	0.0%	\$7,736.37	2.4%
Event Entry Fees - Concession	\$0.00	0.0%	\$54.55	0.0%
Postage	\$0.00	0.0%	\$675.45	0.2%
Interest	\$20.73	100.0%	\$1,284.76	0.4%
JOBKEEPER SUBSIDY (NO GST)	\$0.00	0.0%	\$15,750.00	4.9%
Other	\$0.00	0.0%	\$4,805.89	1.5%
<b>Total Income</b>	<b>\$20.73</b>	<b>100.0%</b>	<b>\$319,135.26</b>	<b>100.0%</b>
<b>Cost Of Sales</b>				
Sales of Rules Books	\$0.00	0.0%	\$2,220.48	0.7%
<b>Total Cost Of Sales</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$2,220.48</b>	<b>0.7%</b>
<b>Gross Profit</b>	<b>\$20.73</b>	<b>100.0%</b>	<b>\$316,914.78</b>	<b>99.3%</b>
<b>Expenses</b>				
New Account	\$0.00	0.0%	\$4,498.00	1.4%
Equipment Purchases	\$500.00	2,412.0%	\$512.00	0.2%
Coaching Badges	\$0.00	0.0%	\$2,649.09	0.8%
Rules & Laws Books, Hoop Gauge	\$0.00	0.0%	\$681.82	0.2%
Badges	\$0.00	0.0%	\$477.48	0.1%
Coaching Manuals	\$0.00	0.0%	\$26,668.88	8.4%
Podcasts	\$0.00	0.0%	\$3,403.64	1.1%
Online Learning	\$0.00	0.0%	\$4,872.73	1.5%
MYOB subscription	\$99.09	478.0%	\$297.27	0.1%
Bank charges	\$16.81	81.1%	\$100.21	0.0%
STRIPE charges	\$0.00	0.0%	\$323.46	0.1%
Board/Governance Expenses	\$0.00	0.0%	\$355.28	0.1%
Prizes	\$32.00	154.4%	\$1,370.82	0.4%
Tournament Manager	\$0.00	0.0%	\$1,527.64	0.5%
Tournament Referee	\$0.00	0.0%	\$747.06	0.2%
Referees/Venue Manager	\$0.00	0.0%	\$184.00	0.1%
Uniforms	\$0.00	0.0%	\$1,038.95	0.3%
Training	\$230.00	1,109.5%	\$230.00	0.1%
Travel - Domestic	\$0.00	0.0%	\$5,661.75	1.8%
Hires - Events	\$0.00	0.0%	\$5,856.36	1.8%
Scholarships	\$0.00	0.0%	\$1,000.00	0.3%
Accommodation - domestic	\$0.00	0.0%	\$4,641.42	1.5%
Other	\$0.00	0.0%	\$2,430.25	0.8%
Coaching	\$0.00	0.0%	\$8,968.64	2.8%
Computer Expenses				
Computer Expenses	\$181.50	875.5%	\$1,660.12	0.5%
Web design expenses	\$0.00	0.0%	\$16,220.00	5.1%
Online Magazine	\$1,500.00	7,235.9%	\$3,000.00	0.9%
Consultancy Fees	\$0.00	0.0%	\$935.62	0.3%
Equipment Insurance	\$0.00	0.0%	\$986.90	0.3%

This report includes Year-End Adjustments.

**Profit & Loss [With Year to Date]**

September 2021

	<b>Selected Period</b>	<b>% of Sales</b>	<b>Year to Date</b>	<b>% of YTD Sales</b>
Legal Fees	\$1,479.16	7,135.4%	\$2,842.80	0.9%
Marketing	\$705.00	3,400.9%	\$7,958.77	2.5%
Affiliation Fees - WCF, WGU	\$0.00	0.0%	\$2,076.50	0.7%
Postage, Freight and Courier	\$145.86	703.6%	\$3,320.29	1.0%
Printing & Stationery	\$0.00	0.0%	\$1,847.49	0.6%
S&W Superannuation	\$1,796.75	8,667.4%	\$12,668.29	4.0%
S&W Workers' Compensation	\$280.42	1,352.7%	\$280.42	0.1%
S&W Salaries & Wages	\$7,535.00	36,348.3%	\$71,903.72	22.5%
Telephone and Internet Charges	\$136.80	659.9%	\$547.20	0.2%
<b>Total Expenses</b>	<b>\$14,638.39</b>	<b>70,614.5%</b>	<b>\$204,744.87</b>	<b>64.2%</b>
<b>Operating Profit</b>	<b>-\$14,617.66</b>	<b>(70,514.5)%</b>	<b>\$112,169.91</b>	<b>35.1%</b>
<b>Net Profit/(Loss)</b>	<b>-\$14,617.66</b>	<b>(70,514.5)%</b>	<b>\$112,169.91</b>	<b>35.1%</b>

This report includes Year-End Adjustments.

**Balance Sheet [Last Year Analysis]**

September 2021

**Appendix 2 to Australian Croquet Association Inc**  
**Annex A to**  
**ACA Board Meeting Minutes**  
**20 October 2021**

9/65 Tennant St  
Fyshwick ACT 2609

ABN: 90 330 745 920

Email: finance.croquet@gmail.com

	This Year	Last Year	\$ Difference	% Difference
<b>Assets</b>				
<b>Current Assets</b>				
Operating Account	\$190,669.62	\$162,218.76	\$28,450.86	17.5%
Treasurer's Account	\$2,720.44	\$3,744.09	-\$1,023.65	(27.3)%
Overseas payments account	\$1.00	\$416.09	-\$415.09	(99.8)%
QANTAS Card	\$1,568.31	\$857.06	\$711.25	83.0%
Customer Electronic Payments	-\$60.00	\$0.00	-\$60.00	NA
TD 471050245779 11 Nov 2020	\$60,000.00	\$60,000.00	\$0.00	0.0%
BT Investment C11731060	\$138,348.21	\$142,088.70	-\$3,740.49	(2.6)%
MLC Investment 35368672	\$138,600.49	\$128,720.43	\$9,880.06	7.7%
TD471050245154 16 Aug 2021	\$40,000.00	\$40,000.00	\$0.00	0.0%
TD 471050245162 23 May 2021	\$0.00	\$20,000.00	-\$20,000.00	(100.0)%
TD 50246667 21 Feb 2021	\$0.00	\$50,000.00	-\$50,000.00	(100.0)%
TD50246675 21 October 2020	\$0.00	\$40,000.00	-\$40,000.00	(100.0)%
TD50247627 15 August 2021	\$100,000.00	\$0.00	\$100,000.00	NA
Trade Debtors	\$49,945.75	\$68.00	\$49,877.75	73,349.6%
Electronic Clearing Account	-\$32,551.70	-\$1,080.00	-\$31,471.70	(2,914.0)%
Stock on Hand	\$5,355.40	\$1,303.15	\$4,052.25	311.0%
<b>Fixed Asset</b>				
Croquet Equipment	\$20,356.91	\$27,832.91	-\$7,476.00	(26.9)%
Less Accum Depn Croq Eq	-\$12,300.18	-\$18,769.09	\$6,468.91	34.5%
Office Equipment	\$135.46	\$8,735.46	-\$8,600.00	(98.4)%
Less Acc Depn Off Equip	-\$135.44	-\$8,735.31	\$8,599.87	98.4%
Gateball Equipment	\$5,075.99	\$4,284.99	\$791.00	18.5%
Less Acc Depn Gateball Eq	-\$3,742.00	-\$3,796.00	\$54.00	1.4%
<b>Total Assets</b>	<b>\$703,988.26</b>	<b>\$657,889.24</b>	<b>\$46,099.02</b>	<b>7.0%</b>
<b>Liabilities</b>				
Suspense - liability	\$90.00	\$0.00	\$90.00	NA
Trade Creditors	\$1,455.00	\$48.00	\$1,407.00	2,931.3%
Grant Liability	\$10,000.00	\$0.00	\$10,000.00	NA
GST Collected	-\$60.17	\$4.17	-\$64.34	(1,542.9)%
GST Paid	-\$32,320.67	-\$1,446.89	-\$30,873.78	(2,133.8)%
PAYG and Superannuation payabl	\$9,342.93	\$5,561.80	\$3,781.13	68.0%
Provision for Annual Leave	\$1,771.00	\$0.00	\$1,771.00	NA
<b>Total Liabilities</b>	<b>-\$9,721.91</b>	<b>\$4,167.08</b>	<b>-\$13,888.99</b>	<b>(333.3)%</b>
<b>Net Assets</b>	<b>\$713,710.17</b>	<b>\$653,722.16</b>	<b>\$59,988.01</b>	<b>9.2%</b>
<b>Equity</b>				
Retained Earnings	\$489,228.26	\$509,568.23	-\$20,339.97	(4.0)%
International Fund	\$112,312.00	\$103,709.00	\$8,603.00	8.3%
Current Year Earnings	\$112,169.91	\$40,444.93	\$71,724.98	177.3%
<b>Total Equity</b>	<b>\$713,710.17</b>	<b>\$653,722.16</b>	<b>\$59,988.01</b>	<b>9.2%</b>

This report includes Year-End Adjustments.





## **Chairman's Report**

### **Employure**

Completed 2 Zoom meetings in the past month.

HR and Health and Safety

HR included a timesheet app which Rob Murray is currently trialling.

The outcome of the health and safety meeting was development of Health and Safety Manual, Health and Safety handbook, Safe Operating Procedures, draft policies and agreements, incident and report forms.

A Corrective Action Plan has been established and have commenced the first steps with Rob.

The above documents are available in Dropbox -

Dropbox\DIRECTORS\ADMINISTRATION\Employure

The Health and Safety handbook includes provision for volunteers.

### **Institute of Community Directors - Courses**

#### **Step in, Step up**

Kerri-Ann and myself completed the "Step In, Step Up" online course. Have purchased the hard copy resource manual.

Step In, Step Up aim is Everything a New Community Board Member Needs to Know.

Designed for people considering or recently joined a not-for-profit community board or committee to ensure new board members get a good induction.

The course covers the legal and ethical responsibilities of a not-for-profit board member and provides an outline of the tools required to enable new board members to get up to speed quickly and start contributing immediately.

#### **Outcome**

KAO and JN to utilise course materials and current ACA documents to assist with development of the ACA Board Member Recruitment strategy. Draft materials to be available for November 2021 board meeting.

#### **WTF Where's the Funding & Win More Grants**

I completed the "WTF Where's the Funding & Win More Grants" online courses and purchased the hard copy resource manuals.

WTF Where's the Funding covers the 7 pillars of funding:

- 
- Grants
  - Donations
  - Crowdfunding
  - Membership/Alumni
  - Special Events
  - Sales
  - Community-Business Partnerships

Win More Grants provided a comprehensive step by step guide covering different types of grants, what the grantmaker wants, the process, style & contentment of writing of the application, and checklists.

In both course it re-iterated the importance of having defined projects before seeking funding.

#### Outcome

JN to utilise course materials and liaise with Jim Clement to establish project template and folders in dropbox.

Template to include purpose, timing, responsibility and budget.

This will provide consistency and transparency for all projects and assist with budgeting.

Jim Nicholls



## Executive Officer's Report

### Action Items from 15<sup>th</sup> September 2021 Meeting:

#### 5.1 Treasurer's Report - Finance Queries from ACA Treasurer Kah Yang

- **Unidentified deposit of \$46.80. Is this transaction a Tournament entry?**
  - No Tournament entry fees match up to this amount. After investigating the website online payment system there is no matching amount amongst the entry fees. There will need to be a trace put on this transaction through the Commonwealth Bank.
- **Do we need to use Stripe as our online payments system as there are charges relating to each transaction?**
  - I contacted John Hayes from Coaching Cohort, who is developing the new website. He was able to confirm that we will still need to use a third party with a secure online payment system. They generally use Stripe but we aren't locked into that provider. PayPal or Squarespace are other options.
- **Commonwealth Bank Account – Move to a single operating account.**
  - Operating account has now been closed and funds transferred to the cheque/society savings account. Finance officer has been advised and we are in the process of advising the States. Amendments to MYOB invoicing system will be made to reflect the new account details.

#### Other Matters

- **Australian Croquet Association Business name update.**
  - Jim Clement and myself met with Ros Crowe to discuss the ACA Business name issues. Ros is a Gateball player from Queensland who has a background working with the ATO. Ros has kindly offered her expertise in assisting us to look at the ACA / ABN and Business names. Three main objectives that came out of the meeting were:
    1. **Gateball Australia Business Name**

Gateball Australia Business name had lapsed due to incorrect contact details against the account. The business name has now been restored with the Australian Securities and Investment Commission (ASIC).
    2. **Croquet Australia Business Name**

With recent discussion about the possibility of changing the trading name to Croquet Australia some investigation was required to ascertain the owner of the Business Name. It has been established that the owners of the CA business name are Lowen-Clarke and Adrian Masterton-Smith. Both men are former Croquet players from Victoria. ACA Secretary, Jim Clements is contacting them to discuss the possibility of transferring ownership. Further update to come.

### **3. ATO Portal**

- a. Application has been submitted with ASIC to add the ACA ABN to the Gateball Australia Business Name.
- b. Executive Officer to add Finance Officer to ATO portal.

### **ACA Office**

The ACT Government has reduced the lock down restrictions as of Friday 15<sup>th</sup> October which will allow a gradual return to the office over the next few weeks. Parbery will re-open on the 1<sup>st</sup> of November so I will return to the office on Tuesday the 2<sup>nd</sup>.

### **Events Committee**

The Events Chair, Peter Freer has requested the addition of Gary Phipps & Peter Landrebe to the Events Committee. If possible, could the Board approve the appointment of Gary and Peter to the Events Committee.

Rob Murray  
Executive Officer  
Croquet Australia



## Academy Report

### Updates

#### **The National Data Base and Website**

An invitation has been sent to all State Associations to attend the National Database and Website Zoom update. This is scheduled for Tuesday 19/10/2021.

This presentation will be led by John Hayes with the following agenda:

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WELCOME

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SUMMARY AND DEMONSTRATION OF THE NEW AUSTRALIAN CROQUET DATABASE

---

THE CURRENT FEATURES AND OPPORTUNITIES AVAILABLE

---

SUMMARY AND DEMONSTRATION OF THE NEW AUSTRALIAN CROQUET WEBSITE

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THE CURRENT FEATURES AND OPPORTUNITIES AVAILABLE

---

EXAMPLES FROM OTHER NATIONAL SPORTING ORGANISATIONS

---

PLANS AND TIMEFRAMES FOR COMPLETION

---

Q&A

#### **The National Coaching Online Platform**

Was successfully launched to all Board Members, State Associations and State Coaching Directors/ Co-ordinators on Tuesday 14<sup>th</sup> of September via Zoom. The new Learning Management System (LMS) then went live for all recently Certified Coaches to sign in and start using.

Without a National Database all information had to be manually entered and, unfortunately, some of these details were either not provided or were incorrect from some States. A special thanks to Barb Piggot, ANCC, for her work behind the scenes.

If any coaches have any questions they can refer to the Frequently Asked Questions section on the website or contact their State coaching co-ordinator for help and assistance.

#### **The Australian Croquet Online Magazine**

The new Spring Edition is jammed packed filled with information, stories and resources for everyone to use. It can be found on the Australian Croquet webpage or by clicking on the links below:

PDF Link

[https://adala.com.au/wp-content/uploads/2021/10/Aus-Croquet-Spring-2021\\_FINAL.pdf](https://adala.com.au/wp-content/uploads/2021/10/Aus-Croquet-Spring-2021_FINAL.pdf)

Flipbook link

[https://issuu.com/sonya219/docs/aus\\_croquet\\_spring\\_2021\\_final](https://issuu.com/sonya219/docs/aus_croquet_spring_2021_final)

#### **Club support social media package**

Clubs can now take charge of their own social media and take online bookings by using the club support social media package. It includes:

1 x Club Branded Croquet Promotional Video (35 secs in length) – View Example [HERE](#)

- 1 x Club Branded "Come and Try Croquet" Video (15 secs in length) - View Example [HERE](#)
- 1 x Club personalised "Expression of Interest" online booking (for new player enquires and venue bookings) - View Example [HERE](#)

- 1 x Club personalised – QR Code based marketing flyer with unique QR Code, that links to the expression of interest form. View Example [HERE](#)
- 2 X Banner Images for use on social media for ‘[Come and Try Croquet](#)’ and ‘[Book a Venue](#)’.

Total Cost of the Club Support Social Media Package - \$110 (including GST)

Additional options available to purchase:

- Promotional Video: Pro Version (+ \$25 extra) – 1 min in length ( double the length of the original version) – View Example [HERE](#)
- Club Branded "Book Your Venue" Video (+ \$25 extra) – 15 secs in length - View Example [HERE](#)

Clubs can place their Order [HERE](#)

### **Donation App**

A huge thank you to everyone who has donated to the Academy. It is greatly appreciated.

Below is our current tally:

## **AUSTRALIAN CROQUET ASSOCIATION**

**Aust Croquet Academy RAISED \$12,503 :**

<https://asf.org.au/donate/the-australian-croquet>

All donations received between 1<sup>st</sup> and 15<sup>th</sup> of the month are granted on the 30<sup>th</sup> of the same month.

All donations received between 15<sup>th</sup> and end of month are granted on the 15<sup>th</sup> of the following month.

### **Club outdoor lighting questionnaire**

The below questionnaire link has been developed by Wal Mills and Gary Phipps to:

1. Help improve and sign off an Australian Standard for outdoor croquet lights.
2. Assist clubs wishing to apply for a grant so they can have the best information.
3. Provide the information needed to sign off an Australian Standard for Lighting.

Clubs have been asked to complete this link: <https://forms.gle/wXQ2nef7qpYSjB2N7>

Wall Mills will review all feedback and assist clubs when needed.

### **SportAus Youth training and development Meeting**

A meeting with SportAus is scheduled to identify opportunities around:

1. Croquet participating within the SportAus Sporting Schools Program
2. Representative pathways in competitions.

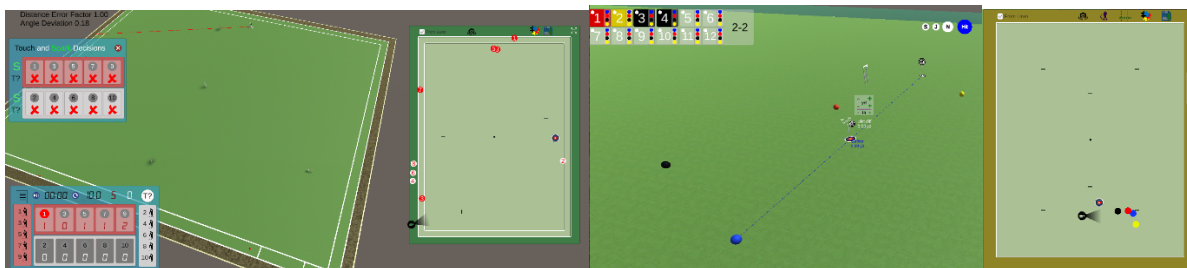
For more information on what can be achieved click on the links below <https://www.sportaus.gov.au/schools/find-a-club/toolkit> [https://www.sportaus.gov.au/schools/sporting\\_organisations/get\\_started](https://www.sportaus.gov.au/schools/sporting_organisations/get_started)

Outcomes will then be shared with the State Coaching coordinators and the National Under 21 Team.

### **Croquet simulator**

Gareth Denyer’s new and exciting Croquet and Gateball Simulators are now available. Be sure to click on the links below and give it a go.

Click [https://www.youtube.com/watch?v=smHI7pY\\_HUw](https://www.youtube.com/watch?v=smHI7pY_HUw) for a complete demonstration or Click <https://garethdenyer.github.io/gc2/> to start playing TODAY



## Player and Volunteer Profiles

There should be an accurate record of our players history and the service achievements of all our members. Gary Phipps has done some amazing work gathering information for player profiles and getting them ready for the website.

Eventually the National Database will be used to keep this information up to date.

A player can participate by completing the links below:

Croquet Profile - <https://forms.gle/XJi39yxR2z3xsRVP9>

Volunteer Profile <https://forms.gle/VUjqxX5EeaXXeK2K6>

All profiles will also come complete with a cover page (see



below).

## Information, Proposals, Clarification and Sign offs.

### National Database and Website

Discuss action plan, barriers and solutions with the Board.

### Update on Grant Application completed

To give the Board an update on the latest grant applications.

### To strengthen the Croquet Australia Youth Policy

To be linked to the SportAus policy (refer to point iv below and the additional attachment provided).

This Policy applies to and binds the following persons:

- i. Australian Sports Commission (ASC) Board members
- ii. ASC employees
- iii. ASC contractors, site users and grant recipients who have agreed to be bound by this Policy; and
- iv. any other individual or organisation who has agreed to be bound by this Policy.**

The ASC will consider this Policy when developing, designing and managing other policies and programs to ensure they promote children's rights and include relevant child safety considerations.

### Academy Budget

As requested, a budget forecast has been completed for the Boards review.

Appreciate everyone's support and the investment we are making into croquet's future in Australia.

Greg Bury

General Manager

The Australian Croquet Academy