



National Coordinators of Referees Terms of Reference

- 1. Authority for Appointment.** The Board of the Australian Croquet Association. Inc (ACA) (known as the Board) appoints National Coordinators for Refereeing for Association Croquet (NCRAC), Golf Croquet (NCRGC), Ricochet (NCRR) and Gateball (NCRGB) who are authorised by the Board to carry out the undermentioned responsibilities and functions on behalf of the Board.
- 2. Appointment.** NCRs are appointed by the Board for a period of two years at the Board meeting following the AGM. In the case of a casual vacancy, a person may be appointed to fill the remainder of the term of that appointment.
- 3. Responsibilities.** Each National Coordinator of Referees shall:
 - 3.1.** Develop, co-ordinate, implement and review courses at all levels in accordance with the laws or rules for the particular code or sport as promulgated by the appropriate governing body (including the World Gateball Union) and as required by the Australian Sports Commission (ASC) from time to time;
 - 3.2.** Maintain liaison with the State Coordinators/Directors of Refereeing (SCR), or the person/s performing that function;
 - 3.3.** In conjunction with each SCR, encourage and promote the recruitment of new referees and/or umpires;
 - 3.4.** Maintain an up to date register of referees and/or umpires as supplied by each SCR;
 - 3.5.** Develop and arrange training activities for referees, and activities for those who may officiate at national championships or international events;
 - 3.6.** Chair the relevant ACA Referees Committee;
 - 3.7.** In conjunction with the relevant Refereeing Committee:
 - 3.7.1.** Compile and/or distribute question papers for the ACA and/or international Referee Examinations, though SCRs as required.
 - 3.7.2.** Establish and implement appropriate quality control procedures covering the exams.
 - 3.8.** Be the Tournament Referee (TR) or appoint a suitably qualified and experienced TR at all international events held in Australia or recommend same for appointment by the Board.
 - 3.9.** Recommend suitable person/s to the Board for appointment as the Tournament Referee at each ACA event.
- 3. Management**
 - 3.1.** The NCRAC and NCR GC are responsible to the Board, are accountable for all decisions made and actions taken in the performance of their duties, shall provide reports to the Board as requested and shall, in any case, provide a report for inclusion in the ACA Annual Report.
 - 3.2.** NCRGb and NCRR (when appointed) are responsible to the Board through the NCGb or NCRic, as appropriate, are accountable for all decisions made and actions taken in the performance of their duties, shall provide reports to the NCGb or NCRic as requested and shall, in any case, provide input into that code's report for inclusion in the ACA Annual Report.

Authorisation

Approved by the ACA Board, 21st March, 2023