

1. Attendance

- 1.1 **Directors:** Jim Nicholls (Chair), Max Kewish, Pat Habner, Nick Chapman, Sarina Cevaal-Hewitt, Barbara Northcott and Claire Keating
- 1.2 **Officers:** Kristie Middleton
- 1.3 **Apologies:** None

2. Opening

The Board Meeting commenced at 6.10pm.

The Chairperson Jim Nicholls acknowledged the traditional owners of the land on which this meeting was being conducted across Australia.

2.1 Declaration of Directors' Interests:

- Pat Habner – President, CAQ
- Nick Chapman – Director of sponsoring company, potential service provider
- Sarina Cevaal-Hewitt – VCA Secretary, Twin City Croquet Club Secretary
- Claire Keating – VCA Treasurer

3. Minutes of the Previous Meeting

3.1 Minutes of the Previous Meeting

The Directors noted the previous minutes dated 2 November 2023

- Director Max Kewish noted that the spelling of his name was incorrect in item 3.2
- The Board noted that two (2) versions of the minutes should be created redacting any commercial or personal data, or confidential voting information to allow publication to the website.

RESOLUTION: The Board resolved to publish all minutes to the website in the updated format.

Voting: Unanimous

ACTION: The Board requested all previous minutes be published to the website.

The Board noted that all approved Board Minutes be sent to the State Secretaries.

3.3 Action List

The Board noted the updated Action list provided by the CEO.

The Board requested that all Committee actions be include in the Action list.

The Board noted the action list would be available via Teams.

4. Financial Reporting

4.1 2024 Budget

The Board noted the presentation of the budget by the CEO in Teams

The Board noted a full copy of the budget for review and acceptance will be provided at the 13 December 2023 Board Meeting.

The Board discussed Shared Services opportunities to be presented to the States and Territories.

RESOLUTION: The Board agreed, in principle, to Shared Services being investigated by the CEO.

4.2 Finance Report(s)

The Board noted a verbal financial update by the CEO.

5. Agenda Items

5.1 National Singles

The Board discussed state information being provided to the Events Committee in order to make appropriate decisions on upcoming National events.

ACTION: CEO to update the Events Committee matters in relation to the GC 2024 Nationals.

5.2 Sarina Cevaal-Hewitt

The Board noted the operational matters raised by Director Cevaal Hewitt.

RESOLUTION: The resolved there is no requirement for a coach in Association Croquet, Golf Croquet or Ricochet Croquet to be a referee in order to conduct their top level coach accreditation

Voting: Unanimous

ACTION: CEO to follow up on the GC Referee Course and edits to course requirements.

6. World Croquet Federation (WCF)

The Board discussed the nomination material provided by the WCF.



ACTION: CEO to cast vote on behalf of Croquet Australia.

7. Reading

The Board noted the APGU and the Asia Pacific Taipei Open report.

ACTION: The Board instructed the CEO to undertake the actions and recommendation requests.

8. Next Meeting

The Directors noted the next meeting is set for 13 December 2023.

9. Close

The meeting closed at 8.13pm.